

# LOGISTEC

# NOTICE OF ANNUAL MEETING OF SHAREHOLDERS

Notice is hereby given that an Annual Meeting of Shareholders of LOGISTEC Corporation will be held at its head office, 600 De La Gauchetière Street West, 14th Floor, Montréal, Québec, on Thursday, May 5, 2022, at 11:30 a.m., for the following purposes:

- 1. to receive and consider the consolidated financial statements of the Company for the year ended December 31, 2021 and the report of the independent auditor thereon;
- 2. to elect directors;
- 3. to appoint the independent auditor and to authorize the directors to fix its remuneration; and
- 4. to transact such further business as may properly come before the meeting or any adjournment thereof.

An Information Circular and, upon request, a copy of the Annual Report, including audited consolidated financial statements of the Company for the year ended December 31, 2021, are forwarded with this notice.

Shareholders are encouraged to vote on the matters before the meeting by proxy and to view the meeting online by way of a live webcast that will be available at <a href="https://www.logistec.com/annual-meeting-webcast/">https://www.logistec.com/annual-meeting-webcast/</a>. Shareholders will be able to submit questions to management of the Company through the webcast at the conclusion of the meeting. The Company may take additional measures in relation to the meeting in response to developments with the pandemic.

Dated at Montréal, Québec, this 18th day of March, 2022.

By order of the Board,

(signed) Ingrid Stefancic

# Ingrid Stefancic

Vice-President, Corporate and Legal Services Corporate Secretary

NOTE: Shareholders are requested to complete, date and sign the enclosed form of proxy and return it by mail or deliver the same in the enclosed stamped addressed envelope. All instruments appointing proxies to be used at the meeting must be deposited at the office of the Company's transfer agent in Toronto, Computershare Investor Services Inc., 100 University Avenue, 8th Floor, Toronto, Ontario M5J 2Y1, Attention: Proxy Department, by 5:00 p.m. on May 3, 2022.

#### **SOLICITATION OF PROXIES**

This Information Circular (the "Circular") is furnished in connection with the solicitation of proxies by and on behalf of the management of LOGISTEC CORPORATION ("LOGISTEC," "Company," "we," "us," "our" and other similar expressions) for use at our Annual Meeting of Shareholders (the "Meeting") to be held on May 5, 2022 and at any adjournment thereof for the purposes set out in the accompanying notice of meeting. The cost of such solicitation will be borne by LOGISTEC.

Except as otherwise indicated, the information herein contained is given as of March 10, 2022. All dollar amounts appearing in the Circular are in Canadian dollars, except if another currency is specifically mentioned.

All instruments appointing proxies to be used at the Meeting must be deposited at the office of our transfer agent in Toronto, Computershare Investor Services Inc., 100 University Avenue, 8th Floor, Toronto, Ontario M5J 2Y1, Attention: Proxy Department, by 5:00 p.m. on May 3, 2022.

# **APPOINTMENT AND REVOCATION OF PROXIES**

The persons named in the enclosed proxy instrument are directors of LOGISTEC. If you wish to appoint some other person or corporation (who need not be a shareholder) to represent you at the Meeting, you may do so either by inserting the name of such person or corporation in the blank space provided in the proxy instrument or by completing another proxy instrument and, in either case, depositing the completed proxy instrument as aforesaid.

You may revoke your proxy at any time before it is exercised. You may do this:

- (a) by signing a proxy instrument bearing a later date and depositing it as aforesaid; or
- (b) as to any matter on which a vote has not already been cast pursuant to the authority conferred by such proxy instrument, by signing a written notice of revocation and delivering it to the Chairman or Secretary of the Meeting; or
- (c) by attending the Meeting in person and personally voting the shares represented by the proxy instrument; or
- (d) by an instrument in writing executed by you or by your attorney authorized in writing or, if you are a corporation, under your corporate seal or by an officer or attorney thereof authorized in writing.

Shareholders are encouraged to vote on the matters before the meeting by proxy and to view the meeting online by way of a live webcast that will be available at https://www.logistec.com/annual-meeting-webcast/.

#### VOTING OF PROXIES

Shares represented by proxies in favour of management will be voted as specified therein. In the absence of such specifications, such shares will be voted for the election of directors and for the appointment of the independent auditor. The enclosed form of proxy confers discretionary authority with respect to amendments or variations to matters identified in the notice of meeting and other matters which may properly come before the Meeting. At the date of this Circular, our management is not aware that any such amendment, variation or other matter is to be presented for action at the Meeting. However, if other matters duly come before the Meeting, the persons named on the enclosed proxy form will vote on them in accordance with their judgment, pursuant to the discretionary authority conferred by the proxy form with respect to such matters.

#### **NON-REGISTERED SHAREHOLDERS**

If your Class A Common Shares (the "Class A shares") or your Class B Subordinate Voting Shares (the "Class B shares"), as the case may be, are not registered in your name, they are held through an intermediary, which is usually a trust company, a securities broker or another financial institution. These proxy-related materials are being sent to both registered holders and non-registered beneficial owners of the Class A shares and Class B shares.

Under applicable securities legislation, a beneficial owner of securities is a "non-objecting beneficial owner" (or "NOBO") if such beneficial owner has or is deemed to have provided instructions to the intermediary holding the securities on such beneficial owner's behalf not objecting to the intermediary disclosing ownership information about the beneficial owner in accordance with said legislation, and a beneficial owner is an "objecting beneficial owner" (or "OBO") if such beneficial owner has or is deemed to have provided instructions objecting to same.

If you are a NOBO, the Company has sent these materials directly to you, and your name and address and information about your holdings of Class A shares and/or Class B shares have been obtained in accordance with applicable securities legislation from the intermediary holding on your behalf. By choosing to send these materials to you directly, the Company (and not the intermediary holding on your behalf) has assumed responsibility for (i) delivering these materials to you, and (ii) executing your proper voting instructions. The voting instruction form that is sent to NOBOs contains an explanation as to how you can exercise the voting rights attached to your Class A shares and/or Class B shares, including how to attend and vote directly at the Meeting. Please provide your voting instructions as specified in the enclosed voting instruction form.

If you are an OBO, you received these materials from your intermediary or its agent (such as Broadridge), and your intermediary is required to seek your instructions as to the manner in which to exercise the voting rights attached to your Class A shares and/or Class B shares. The Company has agreed to pay for intermediaries to deliver to OBOs the proxy-related materials and the relevant voting instruction form. The voting instruction form that is sent to an OBO by the intermediary or its agent should contain an explanation as to how you can exercise the voting rights attached to your Class A shares and/or Class B shares, including how to attend and vote directly at the Meeting. Please provide your voting instructions to your intermediary as specified in the enclosed voting instruction form.

The Company has elected not to use the notice-and-access procedures under applicable securities legislation to send the proxy-related materials to registered holders and beneficial owners of the Class A shares and Class B shares.

Shareholders are encouraged to vote on the matters before the meeting by proxy and to view the meeting online by way of a live webcast that will be available at <a href="https://www.logistec.com/annual-meeting-webcast/">https://www.logistec.com/annual-meeting-webcast/</a>.

#### **VOTING SHARES AND PRINCIPAL HOLDERS THEREOF**

We have set the close of business on March 17, 2022, as the record date (the "Record Date") for the purpose of determining shareholders entitled to receive notice of and vote at the Meeting and any adjournment thereof.

As at March 10, 2022, there were 7,377,022 Class A shares and 5,680,936 Class B shares outstanding. Each Class A share entitles the holder thereof to 30 votes and each Class B share entitles the holder thereof to one vote. The Class B shares entitle their holders to receive dividends in an amount per share equal to 110% of any dividend declared on each Class A share and to participate fully and equitably in any takeover bid for the Class A shares. In the event of liquidation, dissolution or winding up of LOGISTEC, the holders of Class A shares and Class B shares receive equally its remaining assets. Each Class A share is convertible at any time, at the option of the holder, into one Class B share. The Class B shares represent 2.5% of the total voting rights attached to all of LOGISTEC's outstanding shares.

As at March 10, 2022, to the knowledge of our directors and senior executives, the following persons beneficially owned, directly or indirectly, or exercised control or direction over more than 10% of the voting rights attached to our Class A shares and/or our Class B shares:

	Class A Shares	% of the Class	Class B Shares	% of the Class	% Total Voting Rights
Sumanic Investments Inc.	5,802,578	78.7	6,600	0.1	76.7
Caisse de dépôt et placement du Québec	1,016,400	13.8	486,200	8.6	13.6
QV Investors Inc.	_	_	828,875	14.6	0.4
Van Berkom & Associates Inc.	_	_	707,849	12.5	0.3

The voting shares of Sumanic Investments Inc. are held as to 33 1/3% by 3127419 Canada Inc., 33 1/3% by 3127401 Canada Inc. and 33 1/3% by 3127397 Canada Inc. The voting shares of 3127419 Canada Inc. are held as to 100% by Ms. Suzanne Paquin, the voting shares of 3127401 Canada Inc. are held as to 100% by Ms. Madeleine Paquin and the voting shares of 3127397 Canada Inc. are held as to 100% by Ms. Nicole Paquin.

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#### CONSOLIDATED FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

Pursuant to the requirements of the *Business Corporations Act* (Québec), our directors will present to the Meeting the consolidated financial statements of LOGISTEC for the year ended December 31, 2021 and the independent auditor's report thereon, but no action with respect thereto is required or proposed to be taken by the shareholders. Such consolidated financial statements and independent auditor's report are included in our annual report that has been sent to the shareholders who requested it and can be provided upon written request to the Company and are available on SEDAR at <a href="https://www.sedar.com">www.sedar.com</a>.

#### **ELECTION OF DIRECTORS**

The articles of our Company provide that our Board of Directors (the "Board") shall be comprised of at least three and no more than 21 directors. Pursuant to a resolution of our Board, the number of directors was set at 9. Management will therefore propose 9 nominees for election at the Meeting.

The term of office for which each nominee is a candidate will expire at our next annual meeting of the shareholders or when a successor is elected. Unless instructions are given to abstain from voting with regard to the election of each director, it is the intention of the persons designated in the enclosed form of proxy to vote in favour of the election as directors of each nominee listed hereafter. Should any nominee named herein for the office of director become unable or unwilling to accept nomination for election, the persons designated in the enclosed form of proxy intend to vote for the election in the place of such nominee of such other person as our management may recommend. Our management has no reason to believe that any of the nominees named herein will be unable or unwilling to serve if elected to office.

The Board adopted a majority voting policy in 2013 pursuant to which, with respect to uncontested elections, each nominee who receives more votes withheld than are voted in favour of him or her, such nominee will be expected to forthwith submit his or her resignation to the Board, effective on its acceptance by the Board. The Board will refer the resignation to the Governance and Human Resources Committee for consideration. The Board will promptly accept the resignation unless the Governance and Human Resources Committee recommends to the Board that there are circumstances warranting that such director continue to serve as a board member. In any event, the resignation will be accepted (or rejected) by the Board within 90 days of the meeting of shareholders. The majority voting policy can be provided by our Corporate Secretary upon written request.

The following table sets forth the names of all persons proposed to be nominated for election as directors, their office with us, their principal occupation, the year in which they became directors of LOGISTEC and the number of our Class A shares and Class B shares beneficially owned, directly or indirectly, or over which they exercised control or direction, as at March 10, 2022. The table also sets forth each director's attendance record for our Board and Committee meetings held in 2021.

Mr. Lukas Loeffler, who was appointed as director as of January 1, 2022, was President, Global Water and Wastewater Segment at Schneider Electric from 2015 to 2020. Ms. Jane Skoblo, a new proposed director, was working at Rogers Communications since 2016, both as CFO, Rogers Bank and Vice-President, Finance, Emerging Business from September 2016 to May 2018, and Vice-President, Digital Operations from October 2017 to May 2020. Both currently sit on other boards.

Mr. Curtis Jay Foltz and Mr. George Gugelmann will not be standing for re-election.

Four of our proposed directors are presently also directors of other reporting issuers. Madeleine Paquin is a director of Air Canada. J. Mark Rodger is a director of Nova Scotia Power Incorporated, a subsidiary of Emera Inc. Jane Skoblo is a director of Points.com Inc. Dany St-Pierre is a director of Boralex Inc.



MICHAEL J. DODSON



LUKAS LOEFFLER

# **Corporate Director**

Mr. Dodson developed his career in the transportation sector, namely in the air freight, rail and terminal operations. He most recently served as Chief Operating Officer of Kinder Morgan Terminals from 2010 to 2019, and had a senior executive role there since 2002. Prior thereto, he worked as a director of sales at Con-Way Air Express and CSX Transportation. Mr. Dodson holds a Bachelor of Arts in Economics from the University of Pittsburgh.

# **Corporate Director**

Mr. Loeffler currently sits on several private boards. He has extensive international experience in the water resources and technology sector as well as in the logistics automation field, serving as President of the Global Water and Wastewater Segment at Schneider Electric from 2015 to 2020, driving solutions, services, and digital transformation in the water industry. Prior to that, Mr. Loeffler was President & CEO at Siemens Water Technologies. Mr. Loeffler holds a PhD in Mechanical Engineering from the University of Karlsruhe in Germany and an Executive MBA from Schloss Langenrain.



MADELEINE PAQUIN

# President and Chief Executive Officer LOGISTEC Corporation

Ms. Paquin has been President and CEO of LOGISTEC Corporation since 1996. She is a member of the Marine Industry Forum and the Marine Transportation Advisory Council. Ms. Paquin was appointed a Member of the Order of Canada in 2017. In 2019, she was inducted into the Cercle des Grands entrepreneurs du Québec. Ms. Paquin is a graduate of the Richard Ivey School of Business at the University of Western Ontario and of HEC Montréal.



NICOLE PAQUIN



SUZANNE PAQUIN

#### **Corporate Director**

Ms. Paquin worked in various positions at LOGISTEC over 30 years until September 2021: in the operations, on special projects, as Vice-President, Information Systems and as Vice-President, Mergers and Acquisitions. Ms. Paquin holds a Bachelor of Commerce from McGill University and an MBA from Richard Ivey School of Business.

# President Transport Nanuk Inc.

Ms. Paquin has over 30 years experience in the Canadian marine transportation industry. She also serves as President and CEO of NEAS Group Inc., a joint venture with an Inuit organization that offers sealift resupply and related services to diverse customers across the Eastern and Western Canadian Arctic. She currently serves as the Treasurer and Secretary for the St. Lawrence Ship Operators Association. Ms. Paquin holds a Bachelor of Commerce degree from McGill University.



J. MARK RODGER

# Partner Borden Ladner Gervais LLP

For the past 30 years, Mr. Rodger, specialized in the energy sector and infrastructure renewal, has served as counsel to a broad range of governmental, industrial and institutional clients as well as their boards of directors. Mr. Rodger has extensive corporate governance and electric utility M&A experience, as well as broad regulatory experience before the Ontario Energy Board and National Energy Board. Mr. Rodger holds a B.A. degree (with distinction) from the University of Toronto and a Law degree from the University of Windsor. He chairs LOGISTEC's Governance and Human Resources Committee.



JANE SKOBLO



DANY ST-PIERRE

# **Corporate Director**

Ms. Skoblo currently sits on several private and not-for profit boards. Ms. Skoblo is a CPA, CA ,and spent her career in several senior executive positions in the financial and digital transformation fields with CIBC, American Express and more recently from 2016 to 2020 with Rogers Communications. She holds a Bachelor of Business Administration Degree from the Schulich School of Business, York University. She is a Certified Information Technology Professional and a graduate from the Directors Education Program of the Institute of Corporate Directors.

# President Cleantech Expansion LLC

Ms. St-Pierre is President of Cleantech Expansion LLC since 2013, a recognized renewable energy sector expert advising C-Level executives in the investment community worldwide on matters related to mergers and acquisitions, projects scouting and due diligence. Prior thereto, she held leadership roles at Nordex, Alstom, Siemens and Bombardier. Ms. St-Pierre is a Certified Corporate Director, being a graduate from the College of Corporate Directors of Université Laval. She holds a bachelor's degree in Business Administration from the Université du Québec and an MBA from Université Laval.



LUC VILLENEUVE

# **Corporate Director**

Mr. Villeneuve currently sits on several private and not-for-profit boards. Mr. Villeneuve, an FCPA, FCA, spent his career at Deloitte in various positions: Québec President, Board Member and Vice-President of Deloitte Canada. Furthermore, he has served as auditor for a number of Canadian public companies. Mr. Villeneuve holds a Bachelors' Degree in Business Administration from HEC Montréal. He also is a graduate from the Directors Education Program delivered by McGill University and the Institute of Corporate Directors. He chairs LOGISTEC's Audit Committee.

Name and office held in the Company	Principal occupation	Director since	Attendances at Board and Committee meetings	Class A shares	Class B shares
Michael J. Dodson <sup>(2) (3)</sup> Pennsylvania, USA	Corporate Director	2020	Board = 9/9 Audit = 4/4 Governance = 4/4	_	_
Lukas Loeffler, Eng. Ph. D. <sup>(6)</sup> Georgia, USA	Corporate Director	2022		_	_
Madeleine Paquin, C.M. <sup>(1) (4)</sup> President and CEO Québec, Canada	President and CEO LOGISTEC Corporation	1987	Board=9/9 Executive=5/5	3,680	53,050
Nicole Paquin <sup>(4)</sup> Québec, Canada	Corporate Director	2004	Board=9/9	600	1,200
Suzanne Paquin <sup>(4)</sup> Vice-President Québec, Canada	President Transport Nanuk Inc. (Navigation company)	1987	Board=8/9	600	600
J. Mark Rodger <sup>(1) (3)</sup> Ontario, Canada	Partner Borden Ladner Gervais LLP (Canadian law firm)	2015	Board=9/9 Governance=4/4 Executive=5/5	_	
Jane Skoblo, CPA, CA Ontario, Canada	Corporate Director	_	_	_	_
Dany St-Pierre <sup>(2) (3) (5)</sup> Illinois, USA	President Cleantech Expansion LLC (Renewable energy sector firm)	2019	Board=9/9 Audit=2/2 Governance=4/4	_	_
Luc Villeneuve, FCPA, FCA <sup>(1) (2)</sup> Québec, Canada	Corporate Director	2018	Board=9/9 Audit=4/4 Executive=5/5	_	4,000

<sup>(1)</sup> Member of the Executive Committee

# **COMPENSATION DISCUSSION AND ANALYSIS**

# **Objectives of LOGISTEC's Executive Compensation Program**

LOGISTEC's executive compensation program is designed to motivate and reward sustained high levels of both employee performance and business results and to retain and reward leaders who create long-term value for our shareholders.

The elements of our executive compensation plan are structured to fulfill the following two objectives:

#### 1. Attract and Retain

LOGISTEC uses compensation as a tool to attract and retain high performing executive talent by designing the competitive positioning of total compensation at a median level; that is, at the 50th percentile of corresponding positions in those companies we compare against for our compensation levels and practices. Total compensation for senior executives includes base salaries, an annual incentive, long-term incentives and pension. All positions below the executive level include pension, base salary and annual bonus and also target the 50th percentile. LOGISTEC periodically benchmarks the base salary element as well as total compensation level against public data made available by compensation professionals, on Canadian publicly-traded companies with annual revenues, type of business and market capitalization comparable to ours. In discharging its mandate, the Governance and Human Resources Committee may engage, at LOGISTEC's cost, outside consultants to provide expertise and advice on matters relating to executive compensation. This information and advice may be used by the Governance and Human Resources Committee in connection with the development and oversight of compensation policies and programs.

<sup>(2)</sup> Member of the Audit Committee

<sup>(3)</sup> Member of the Governance and Human Resources Committee

<sup>(4)</sup> The voting shares of Sumanic Investments Inc. are held as to 33 1/2 by 3127419 Canada Inc., 33 1/2 by 3127401 Canada Inc. and 33 1/2 by 3127397 Canada Inc. The voting shares of 3127419 Canada Inc. are held as to 100% by Ms. Suzanne Paquin, the voting shares of 3127401 Canada Inc. are held as to 100% by Ms. Madeleine Paquin and the voting shares of 3127397 Canada Inc. are held as to 100% by Ms. Nicole Paquin. Sumanic Investments Inc. owns 5,802,578 Class A shares and 6,600 Class B shares.

<sup>(5)</sup> Ms. Dany St-Pierre became a member of the Audit Committee on May 4, 2021.

<sup>(6)</sup> Mr. Lukas Loeffler was appointed a director of LOGISTEC on January 1, 2022.

The Governance and Human Resources Committee engaged two outside consultants in 2021, and also consulted public data prepared by compensation professionals. See the section entitled "Compensation Governance" on page 18 of this Circular for more detailed information.

### 2. Pay for Performance

The compensation of each of our senior executives is designed to reflect their individual performance and short and long-term Company results. Base salary increases and annual incentives achieved are directly impacted by how well each senior executive has performed as an individual as well as the overall business success. The design of our long-term incentives ensures that senior executive pay is highly correlated to Company performance and shareholder value.

# Compensation Elements for Senior Executives

The following table summarizes the various elements of LOGISTEC's executive compensation plan, how they are determined, and how each of them fits into our overall compensation philosophy. The compensation package for senior executives is composed of the following elements: base salary, annual incentive, long-term incentives, pension and other perquisites. The value of each element varies in accordance with the individual's level in the organization and is regularly reviewed against competitive practice.

Compensation Element	Form	Performance Period	Determination of Element	Alignment/Fit with Overall Compensation Objectives
Base Salary	Cash	Annual	Salaries are benchmarked to the 50th percentile of comparable companies and are linked to the performance, scope of responsibilities and experience of each senior executive.	<ul> <li>Attract and retain highly qualified leaders: ensure base pay remains competitive.</li> <li>Motivate high performance: base pay increases vary according to individual employee performance.</li> </ul>
Annual Incentive -Bonus Plan	Cash	Annual	Target awards are based on the senior executive's level in the organization and actual payouts are based on the achievement of corporate targets based on improvements year over year.	<ul> <li>Attract and retain highly qualified leaders.</li> <li>Motivate high performance: level and payout of incentive awards varies according to improvement in Company performance.</li> </ul>
Long-Term Incentives	Performance share units – Cash Stock option grants	3 years  Up to 10 years	Participation based on executive level and stated cash payout attained only upon achievement of predefined financial goals. Incentives, other than stock options, expire if financial goals are not met during the specified time frame.	<ul> <li>Align senior executive and shareholder interests.</li> <li>Attract and retain highly qualified leaders.</li> </ul>
Pension	Defined benefit and defined contribution pension plans	Annual	Pension benefit is based on pay and service and is designed to be market competitive. Supplemental Plan (Canada and USA) has additional provisions for senior executives.	<ul> <li>Attract and retain highly qualified leaders.</li> <li>Attract experienced executives.</li> </ul>

The Governance and Human Resources Committee considers the broad implications of the risks associated with the Company's executive compensation elements. The Company has a balanced compensation program, between fixed and variable pay and between short and long-term incentives, with capped payout opportunities. The incentive awards, other than stock options, are linked to financial performance, and the incentive programs reward results rather than specific projects or transactions. The overall compensation package has at-risk components meaning that the value of these pay elements varies from year to year depending on actual business results and individual performance. This Committee reviews and approves the design and administration of employee and senior executive compensation and benefit programs, balancing the interests of shareholders with the Company's ability to attract, retain and appropriately reward its senior executives. The Committee reports to the Board its actions and decisions, including changes in compensation and benefit plans that would materially affect the Company's financial performance, operating risks or long-term obligations.

The Company is a capital-intensive business with significant capital expenditures that are paid back over a number of years. The capital expenditures make it difficult for any one senior executive, or several acting as a group, to make decisions for immediate short-term gains. The executive compensation mix has a significant long-term incentive portion, requiring a sustained high level of Company performance to achieve a payout. Thresholds to achieve are based on Company profit, which is driven by both revenue growth and cost management, and encourages prudent risk management rather than taking excessive risks. The Company wants senior executives to balance short-term profit maximization and long-term strategic positioning, while maintaining a competitive advantage.

The Company does not have the present intention of making any significant changes to its current compensation program in the next fiscal year, except as described under "Annual Incentive – Bonus Plan" below.

#### 1. Base Salary

Providing a market competitive base salary is necessary to attract new talent as required, and it assists in retaining skilled executive talent. The Governance and Human Resources Committee periodically uses a review of market data to recommend to the Board of the Company the base salaries of the senior executives. Actual individual salary levels are determined according to a number of factors, including the individual's performance, responsibilities and experience. In establishing the base salary for each senior executive, the Company targets the market median (50th percentile) paid to comparable executive officers.

Base salary increases for senior executives are recommended to the Governance and Human Resources Committee by the President and Chief Executive Officer ("CEO") after consultation with their managers (where the individual is not a direct report of the CEO). In the case of the CEO, the Governance and Human Resources Committee assesses her performance against her personal objectives and Company results and, based on that assessment, the Governance and Human Resources Committee makes a recommendation concerning any changes to base salary to the Board.

#### 2. Annual Incentive - Bonus Plan

All non-unionized employees, including senior executives, participate in our bonus plan. This plan provides an opportunity for employees to earn an annual cash award based on the achievement of corporate targets.

The bonus formula for senior executives is as follows: the profit before income taxes for the current year must be at least 60% of the current year's budgeted profit before income taxes in order that a bonus be paid. The maximum bonus is payable when the profit before income taxes for the current year is equal to or exceeds 110% of the profit before income taxes budgeted for the current year. The maximum cash bonus for senior executives ranges between 30% and 150% of their base salary earned, depending on their position.

The ultimate award payable to a senior executive under the bonus plan is the lesser of (a):

(Profit before income taxes for the current year) – (60% of the budgeted profit before income taxes for the current year)

(110% of the budgeted profit before income taxes achieved in current year) – (60% of the budgeted profit before income taxes achieved in current year)

X % awarded X base salary

or (b): 100% X % awarded X base salary. The 2021 budgeted profit before income taxes was \$40.8M.

The Governance and Human Resources Committee has the authority to exercise discretion in adjusting bonus payouts up or down from the defined formula, based on its assessment of specific individual performance. This Committee has not exercised discretion on this matter in the past fiscal year. The CEO also has an individual component based on attaining specific corporate objectives.

Following a year-end assessment, the Governance and Human Resources Committee reviews and approves the aggregate of all awards payable under the annual bonus plan. The current bonus plan will be revised for senior executives in 2022, and will include several components along with budgeted profit before income taxes, namely budgeted adjusted EBITDA, and ESG targets for safety and retention. Adjusted EBITDA is a non-IFRS measure and is defined in the section entitled "Non-IFRS Measure" on page 53 of our 2021 Annual Report.

#### 3. Long Term Incentives

The purpose of our long-term incentives is firstly, to attract and retain senior executives to ensure the continued success and long-term growth of the Company and secondly, to reward senior executives who make a long-term commitment to us. Grants of long-term incentives to senior executives through a long-term incentive plan ("LTIP") were introduced by our Board in 2003, but it was discontinued at the end of 2020.

In 2020, the Board, on the recommendation of the Governance and Human Resources Committee, decided to reintroduce option grants under the Executive Stock Option Plan ("ESOP") and introduce performance share unit ("PSU") grants under a newly-adopted Performance Share Unit Plan ("PSUP"), as a component of long-term incentive compensation for two senior executives of the Company. In replacement of the discontinued LTIP, a new LTIP was approved in 2021, consisting of annual grants to senior executives of either stock options and PSUs to be settled in cash, or solely PSUs to be settled in cash. The type and value of the LTIP grant will vary based on the senior executive's level. Previous grants are not taken into account when considering new grants.

#### **Performance Share Unit Plan**

The purpose of the PSUP is, notably, to grant PSUs to eligible participants designated by the Board in order to: (i) attract and retain them, (ii) increase their interest in the Company's welfare, and (iii) motivate their involvement in the long term growth of the Company. PSUs are a performance-based long-term incentive vehicle and the payout is not guaranteed. PSUs vest and are settled in cash after a period fixed by the Board and based on performance objectives determined by the Board at the time of each grant. PSUs that become eligible to vest do so on a time basis. PSUs that do not become eligible to vest under the PSUP are forfeited and cancelled. The cash payout of a PSU on the settlement date is equal to the average of the daily high and low board lot trading price of the Class B shares on the TSX for the five trading days, consecutive or not, preceding the settlement date.

PSUs are not assignable or transferable by a participant other than by will or under the law of succession. Upon resignation of a participant other than a retirement, all unvested PSUs are forfeited. Upon termination of a participant by the Company other than for cause, or retirement, permanent disability or death of a participant, all unvested PSUs are applied prorated vesting and the PSUs that became vested as a result thereof will be settled conditional upon subsequently being earned and eligible to vest in accordance with the relevant performance objectives, and all other unvested PSUs are forfeited. Upon termination of a participant by the Company for cause, all vested (but unpaid) PSUs and all unvested PSUs are forfeited.

The PSUP is under the direction of the Board, and the Governance and Human Resources committee makes recommendations to the Board in relation to the PSUP and to the grant of PSUs. The Board, in its sole discretion, has full and complete authority to administer and interpret the PSUP, including the authority to amend, suspend or terminate the PSUP in whole or in part.

The Board granted an aggregate of 47,425 PSUs to 22 senior executives on June 15, 2021. The number of PSUs awarded was determined based on the long-term compensation value required to align these executives' total compensation with the Company's compensation policy. The number of PSUs to become earned and eligible to vest after three years, and the number of shares underlying such PSUs (which may vary between 0% and 150% of the PSUs granted), will be determined by the Board by multiplying the number of PSUs granted by a percentage equal to the simple average of the three annual vesting percentages for the 2021, 2022 and 2023 fiscal years. Each annual vesting percentage will be determined by the Board based on the level of achievement of the Company's adjusted EBITDA target for the relevant fiscal year (being \$102.9 million for the 2021 fiscal year). Adjusted EBITDA is a non-IFRS measure and is defined in the section entitled "Non-IFRS Measure" on page 53 of our 2021 Annual Report. The details of these awards are shown in the Summary Compensation Table later in this document.

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#### **Executive Stock Option Plan**

Although stock options were awarded in the past to senior executives, pursuant to the ESOP approved at our 1996 annual meeting of shareholders, this approach was discontinued in 2003. As mentioned earlier, in 2020 the Board, on the recommendation of the Governance and Human Resources Committee, decided to reintroduce option grants under the ESOP as a component of long-term incentive compensation for certain senior executives of the Company. Thus, there were 58,253 options issued to eight participants under the ESOP in 2021, representing 0.45% of our shares outstanding as of March 10, 2022.

Eligible participants under the ESOP are the officers and senior executives of the Company and its wholly owned subsidiaries.

As at December 31, 2021, there remains an unallocated balance of 649,089 Class B shares reserved for issuance (representing 5.0% of our shares outstanding as of December 31, 2021) out of the 1,168,000 Class B shares reserved for issuance under the ESOP (representing 8.9% of our shares outstanding as of December 31, 2021).

Under the terms of the ESOP, no single person will be granted options covering more than 5% of the Company's issued and outstanding Class B shares. The number of Class B shares issuable to insiders at any time, under all security-based compensation arrangements of the Company, as defined in the Toronto Stock Exchange Company Manual, cannot exceed 10% of the issued and outstanding shares of the Company. Furthermore, the number of Class B shares issued to insiders, within a one-year period, under all such security-based compensation arrangements, cannot exceed 10% of the issued and outstanding shares of the Company.

The option price of any shares in respect of which an option may be granted under the ESOP cannot be less than the market price of the Class B shares at the time the option is granted. Market price is the average of the daily high and low board lot trading prices for the five days, consecutive or not, preceding the date of grant. Options granted under the ESOP are exercisable over a maximum period of ten years. No financial assistance is afforded to participants to facilitate their purchase of securities. No option is transferable by the optionee other than by will or the laws of descent.

An option will terminate on the earlier of the following dates: (a) its normal expiry date, being not more than ten years after the date the option was granted; (b) twelve months after the date of the optionee's death during which period the option may be exercised only by the optionee's legal representative or the person or persons to whom the deceased optionee's rights under the option shall pass by will or the applicable laws of descent and distribution, and only to the extent such option had vested and the optionee therefore would have been entitled to exercise it at the time of death if the optionee's employment, position as officer or senior executive of the Company had been terminated by the Company on such date (with unvested options being forfeited and terminated on the date of the optionees' death); (c) three months after termination of the optionee's employment or position as officer or senior executive of the Company during which three month period the optionee may exercise the option to the extent such option had vested and such optionee was therefore entitled to exercise it at the time of such termination (with unvested options being forfeited and terminated on the date of the optionee's termination of employment or position) provided that, if the optionee shall die within such three month period, then such right shall be extended to six months following the death of the optionee.

In the event that options granted are surrendered, terminate or expire without being exercised in whole or in part, new options may be granted covering the Class B shares not purchased under such lapsed options.

The following types of amendments to the ESOP must be approved by the holders of a majority of voting shares: (i) an increase in the maximum number of Class B shares issuable under the ESOP (other than for standard anti-dilution purposes), (ii) a reduction in the subscription price of an option (other than for standard anti-dilution purposes), (iii) an extension of the term of an option, (iv) an extension of the automatic ten-day extension of an option period provided in the ESOP where the term of that option would otherwise have expired during, or within ten business days of, a Company-imposed blackout period, (v) a change to the class of persons eligible for grants of options under the ESOP, and (vi) an amendment to the ESOP to allow options to become transferable or assignable other than what is already allowed under the ESOP. Any other amendment to the ESOP does not require the approval of the shareholders.

The amendments that can be made without shareholder approval may for example include, without limitation, amendments related to: (i) formal minor or technical modifications to any of the provisions of the ESOP, (ii) corrections of any ambiguity, defective provision, error or omission in the provisions of the ESOP, (iii) changes to the vesting provisions of options, (iv) changes to the termination provisions of options which do not entail an extension beyond the original expiry date of the options, (v) additions of cashless exercise features to the ESOP which provide for the payment in cash or securities on exercise of options and which provide for a full deduction of the number of underlying voting shares from the reserve in such case, and (vi) the addition of, or changes to, provisions relating to any form of financial assistance provided by the Company to participants that would facilitate the purchase of Class B shares under the ESOP.

The Board granted an aggregate of 118,911 options, namely 58,253 options to eight senior executives on June 15, 2021, 60,658 options to two senior executives on March 27, 2020, and none in 2019. The number of options granted was determined based on the long-term compensation value required to align the executives' total compensation with the Company's compensation policy. The burn rate of the ESOP, obtained by dividing the number of options granted under the ESOP during the applicable year by the weighted average number of shares outstanding for the applicable year, was 0.45% for 2021 and 0.47% for 2020. The details of these awards are shown in the Summary Compensation Table later in this document.

#### 4. Pension

#### **Senior Management Pension Plan**

Each senior executive participates in our Senior Management Pension Plan ("Pension Plan"), either as a participant in the defined benefit ("DB") portion or as a participant in the defined contribution ("DC") portion, save for U.S. residents who participate in a defined contribution 401(k) plan wherein the employer matches the employee's contributions up to 5%.

The senior executives who participate in the DB portion contribute 5% of their salary up to a maximum of \$8,114 per year. For the senior executives participating in the DC portion of the Pension Plan, we contribute 9% of the annual base salary up to a maximum of \$29,210 per year and it is non-contributory for employees whose annual base salary equals or exceeds \$324,556. Employees whose salaries are below the threshold contribute 3% of their salary.

Pension benefits, assuming that the senior executive takes pension at 65 years of age, are equal to 2% of the average salary of the last three consecutive years multiplied by the number of credited years of service up to a maximum of 35, or the pension acquired at the time of retirement for senior executives participating in the DB portion of the Pension Plan. The pension is payable for the lifetime of the senior executive and continues to the surviving spouse at rates set forth in the Pension Plan. The normal retirement age under the Pension Plan is 65. The Pension Plan provides for possible early retirement with reduced benefits when the employee reaches 55 years of age subject to LOGISTEC's consent, and an unreduced pension at age 60, also subject to LOGISTEC's consent. The Pension Plan allows participants hired before January 1, 2005 to switch once, during their employment, from either the DB option to the DC option, or vice versa.

Under the Pension Plan, the pension benefit in Canada is limited to the maximum amount prescribed under the *Income Tax Act*. Due to these *Income Tax Act* maximums, the primary pension value for certain senior executives is derived from LOGISTEC's non-contributory Supplemental Retirement Plan for Senior Executives (the "Supplemental Plan").

The Supplemental Plan provides pension benefits which cover the difference between the benefits payable under the Pension Plan and the maximum pension benefits payable as prescribed by the *Income Tax Act*. Members of the Supplemental Plan can retire as early as 55, normally at 65, and no later than at 71 years of age. At the normal retirement date (at age 65), the member shall be entitled to the following benefits: an annual amount equal to the difference between (i) 2% of the average of the base salary over the last three years of continuous service immediately preceding retirement, multiplied by the number of years of credited service under the Pension Plan (but excluding any long-term disability period) and (ii) the annual maximum pension allowed, as prescribed by the *Income Tax Act*. If the maximum pension payable to a member pursuant to the Pension Plan is reduced or limited because the member is or has been a connected person as defined in the *Income Tax Act* during any period of credited service after December 31, 1991, the benefits payable under the Supplemental Plan will be increased by the difference between the annual maximum pension payable under the *Income Tax Act* and the annual maximum pension payable to the member, taking into account the rules applicable to connected persons under said *Income Tax Act*. As of December 31, 2021, the Supplemental Plan covered 18 Canadian senior executives.

LOGISTEC also adopted a non-contributory DC Supplemental Retirement Plan for senior executives in the USA (the "U.S. Supplemental Plan") effective January 1, 2013. The U.S. Supplemental Plan provides an annual contribution by the employer of an amount equal to a percentage of the senior executive's base salary as of April 1 of each year. The annual contribution is credited to the participant and is calculated on the quarterly performance of two indices: S&P 500 Index (60%) and Barclay's Aggregate Bond Index (40%). As of December 31, 2021, the U.S. Supplemental Plan covered two U.S. senior executives.

The combined cost to LOGISTEC of the Supplemental Plan and U.S. Supplemental Plan in 2021 was \$1,542,267.

# **Employee Pension Plan**

All regular employees of LOGISTEC were given the opportunity to participate in the DC pension option introduced as of January 1, 2005 in the Employee Pension Plan. All employees hired since January 1, 2005 participate only in the DC pension option.

#### 5. Other Compensation

### **Employee Stock Purchase Plan**

All employees contribute to LOGISTEC's success and share ownership enhances the linkage of employees' interests with those of shareholders. The Employee Stock Purchase Plan ("ESPP") provides a mechanism for eligible employees of LOGISTEC or any of its wholly owned subsidiaries to acquire Class B shares through payroll deductions.

Pursuant to our ESPP approved at our 1997 annual shareholders' meeting, 50,000 Class B shares had initially been reserved for issuance. Following a 3-for-1 stock split effected on May 12, 1999, the maximum number of Class B shares issuable pursuant to the ESPP was adjusted and increased to 150,000. At our 2012 annual shareholders' meeting, 150,000 additional Class B shares were reserved for issuance. Following a 2-for-1 stock split effected July 7, 2014, the maximum number of Class B shares issuable pursuant to the ESPP was adjusted and increased to 600,000 (representing 4.6% of our shares outstanding as of December 31, 2021).

The ESPP provides that the number of Class B shares issuable to insiders, at any time, under all security based compensation arrangements of LOGISTEC cannot exceed 10% of the issued and outstanding shares, and that the number of Class B shares issued to insiders, within any one year period, under all security based compensation arrangements cannot exceed 10% of the issued and outstanding shares.

The number of Class B shares issued to each eligible employee in any 12 month period depends on the duration of his continuous employment with LOGISTEC or any of its wholly owned subsidiaries, and will be issued in minimum lots of 50, according to the following scales: (i) for an eligible employee with less than five years of continuous service, the maximum number of Class B shares will be 600, (ii) for an eligible employee with at least five but less than ten years of continuous service, the maximum number of Class B shares will be 1,200, and (iii) for an eligible employee with ten years or more of continuous service, the maximum number of Class B shares will be 1,800.

Of the employees designated by our Board as eligible to participate in the ESPP in 2021, 49 employees subscribed to an aggregate of 12,700 Class B shares. The subscription price for the Class B shares is the average high and low board lot trading prices of the Class B shares on the Toronto Stock Exchange during five days, consecutive or not, preceding the last Thursday of the month of May of the year in which the shares are issued (or the last Thursday of such other month as shall be determined by the Board, which shall be the month preceding the date of issuance), less a maximum 10% discount. Pursuant to the ESPP, the shares were issued on September 24, 2021 at a subscription price of \$40.57 per Class B share, for a total amount of \$515,239.

All but two of the subscribing eligible employees opted for the non-interest-bearing loan made available to them by LOGISTEC for the share subscriptions, as determined by LOGISTEC, which represented an aggregate amount of \$384,994 on September 24, 2021 for said subscriptions. This amount is well below the \$2 million loan limit set in the ESPP. The maximum loan available to an eligible employee will depend on the normal salary and the duration of continuous service with LOGISTEC or any of its wholly owned subsidiaries, according to the following scales: (i) for an eligible employee with less than five years of continuous service, the maximum available loan will be limited to 6% of the base annual salary, (ii) for an eligible employee with at least five but less than ten years of continuous service, the maximum available loan will be limited to 7% of the base annual salary, and (iii) for an eligible employee with ten years or more of continuous service, the maximum available loan will be limited to 8% of the base annual salary, subject, in each case, to a limit equal to the subscription price for his shares.

The loans will be reimbursed over a period of 24 months by way of payroll deductions (except if maternity or sick leave) and these loans are full-recourse loans. Upon 30 days' written notice given to the eligible employee by LOGISTEC, the principal balance of the loan will become immediately due and payable and will bear 10% annual interest from the date of default until completion of payments should any of the following circumstances occur: (i) death or permanent disability of the employee, (ii) retirement or termination of employment of the employee (other than maternity leave), (iii) sale or seizure of the financed shares, (iv) bankruptcy or insolvency of the employee, and (v) revocation by the employee of his or her authorization to make payroll deductions. LOGISTEC will have the option to either allow the eligible employee who has been given notice to reimburse the loan or reimburse his financed LOGISTEC shares for the same price at which they had been purchased. The eligible employee may, at any time and from time to time, reimburse in whole or in part the loan granted under the ESPP prior to maturity, but his shares will remain subject to the retention period described below.

All shares acquired by an eligible employee are allotted and issued to the custodian appointed by LOGISTEC, acting on behalf of the eligible employee, and a certificate in respect thereof is registered in the name of the custodian. These shares are held by the custodian in escrow and may not be sold or transferred by the eligible employee for a period of 24 months following the date of purchase of the shares. All shares purchased under the ESPP with the proceeds of a loan are pledged and hypothecated in favour of the custodian to secure

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repayment of the loan. Notwithstanding such pledge, the employee is, until default, entitled to receive all dividends and other distributions payable in respect of the shares and to exercise all voting and other rights attached thereto.

Approval by a majority of the votes cast by the holders of voting shares present at a duly called shareholders meeting is required for the following amendments: (i) any increase to the number of Class B shares that may be issued under the ESPP, and (ii) any change to the class of persons eligible to purchase Class B shares under the ESPP. Subject to the preceding sentence, shareholder approval is not required for amendments to the ESPP. The amendments that can be made without shareholder approval may for example include, without limitation: (i) formal minor or technical modifications to any of the provisions of the ESPP, (ii) corrections of any ambiguity, defective provision, error or omission in the provisions of the ESPP, (iii) changes to the restriction provisions of Class B shares, (iv) any change to the minimum lot size of shares that are issued to the eligible employees, and (v) the addition of, or changes to, provisions relating to any form of financial assistance provided by LOGISTEC to participants that would facilitate the purchase of Class B shares under the ESPP. No amendment of the ESPP may contravene the requirements of any competent regulatory authority to which the ESPP or LOGISTEC may be subject to. The approval of holders of voting shares of an amendment may be given by way of confirmation at the next shareholders meeting after the amendment is made, provided that no Class B shares are issued pursuant to the amended terms.

As of December 31, 2021, a total of 443,300 Class B shares had been issued under the ESPP, leaving an unallocated balance of 156,700 Class B shares reserved for issuance (representing 1.2% of our shares outstanding as of such date).

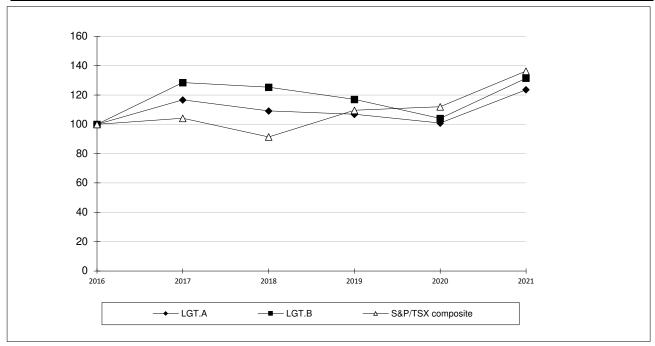
# **Perquisites**

Senior executives benefit from automobile and parking benefits, payment of certain professional dues and club memberships. The 2021 annual value of perquisites of each of the CEO, Chief Financial Officer and the next three most highly compensated senior executives (the "Named Executive Officers" or "NEOs") were in aggregate worth less than \$50,000 or 10% of the NEOs' total salary for the year ended December 31, 2021.

#### PERFORMANCE GRAPH

The following chart and graph show the total cumulative return over five years for a shareholder of LOGISTEC on an investment of \$100 (assuming a reinvestment of dividends in Class A shares (LGT.A) or in Class B shares (LGT.B)) compared to the S&P/TSX composite index.

	2016	2017	2018	2019	2020	2021
LGT.A	100.00	116.72	109.21	106.83	100.83	123.67
LGT.B	100.00	128.48	125.33	117.03	104.07	131.49
S&P/TSX composite	100.00	104.13	91.44	109.61	111.99	136.34



LOGISTEC's total shareholder return increased by 23.7% for the Class A shares and by 31.5% for the Class B shares, respectively, over the last five years. In comparison, NEO compensation over the same five-year period increased by 177.6%. The NEO compensation compound annual increase computes to 22.7%, compared to the 5.0% compound annual shareholder return for the same period. The increase in the NEO compensation can be explained by a combination of several factors. The NEO compensation is composed of three elements: base salary, annual incentive, and long term incentives. The total NEO base salaries increased by 6.8% between 2016 and 2021. The annual incentive is based on profit before income taxes and as more fully described under the section "Annual Incentive - Bonus Plan", and the old LTIP was based on EPS, whereas the new LTIP is based on adjusted EBITDA target (PSUP) and Class B share price (ESOP). The variation in the annual incentives is explained by the financial performance of 2016 which resulted in negligeable annual incentive awards, namely \$80,000 collectively for all NEOs. In comparison, 2021 was a record-breaking year for the Company and led to more significant annual incentives for the NEOs. The balance of the variation is explained by the long term incentives since share-based and option-based awards were reintroduced in 2020, as explained earlier in this Circular, and were granted to the NEOs in 2021, compared with the absence of LTIP awards for the listed NEOs from 2016 to 2020. The evolution of the compensation of NEOs of the Company has been subject to many changes, making the comparison with shareholders' return difficult. The Governance and Human Resources Committee is of the view that the Company has little control over the market price of its Class A shares and Class B shares.

# **COMPENSATION GOVERNANCE**

The practices adopted by the Governance and Human Resources Committee of LOGISTEC, and validated by its Board, in determining the compensation for the Company's executive officers is discussed at length under the sections "Objectives of LOGISTEC's Executive Compensation Program" and "Compensation Elements for Senior Executives" earlier on. This Committee's responsibilities, powers and operating methods are also extensively covered therein.

There is no systematic practice in place for the review of director compensation, but rather an informal annual process whereby the Governance and Human Resources Committee ensures that compensation paid to directors is competitive and consistent with the responsibilities involved in being an effective director. The Governance and Human Resources Committee may hire, at the Company's cost, outside consultants to provide expertise and advice on matters relating to Board compensation.

The Governance and Human Resources Committee is composed of four independent Board members, namely Michael J. Dodson, George Gugelmann, J. Mark Rodger and Dany St-Pierre. Mr. Rodger chairs the Committee and Mr. Curtis Jay Foltz, as Chairman of the Board, is an *ex officio* member of the Committee. Although said Committee members do not have direct experience relevant to executive compensation, they all have extensive business experience and/or sit on boards of other companies which, over the years, had them acquire relevant experience for their roles on this Committee.

Mr. Michael J. Dodson, a U.S. National, holds a Bachelor of Arts in Economics from the University of Pittsburgh. Mr. Dodson developed his career in the transportation sector, namely in the air freight, rail and terminal operations. He most recently served as Chief Operating Officer of Kinder Morgan Terminals from 2010 to 2019, and had senior executive roles there since 2002, managing employees. Prior thereto, he worked as director of sales at Con-Way Air Express and CSX Transportation. Mr. Dodson has expertise in both the cargo handling and environmental industries, as well as health and safety, project management and M&A.

Mr. Curtis Jay Foltz holds a Bachelor of Science in Business Administration and a Masters of Business Administration from East Carolina University. He currently provides executive advisory services in the international maritime, logistics, transportation and port sectors. He most recently served as Executive Director of the Georgia Ports Authority ("GPA") from 2010 to 2016. In this role, he was responsible for all port-related activity in the state of Georgia, representing five port facilities in Savannah and Brunswick. He had previously held the position of Chief Operating Officer at the GPA since 2004. Prior to joining the GPA, Mr. Foltz was Vice-President of Operations of CSX World Terminals, where he oversaw port facilities in North, Central, and South America, the Caribbean, Australia, Europe, and Asia. He also spent 13 years in management positions at Sea-Land Service, Inc., where he was responsible for port terminal activities in New Orleans, Charleston, and Tacoma as well as various operational activities throughout Latin America for Sea-Land's Americas division.

Mr. George Gugelmann, a U.S. national, studied at Stanford University where he graduated with an MBA in Finance. He developed his career in the banking sector, first with Bank of America and later with Citibank in New York (NY), where he held the position of Vice-President, Private Banking. He currently manages financial assets and investments as a private investor.

Mr. J. Mark Rodger holds a B.A. degree (with distinction) from the University of Toronto and a Law degree from the University of Windsor. Called to the Ontario Bar in 1990, Mr. Rodger is a partner of the Canadian law firm Borden Ladner Gervais LLP since 2000. He is specialized in the energy sector and infrastructure renewal, and for the past 30 years has served as counsel to a broad range of governmental, industrial and institutional clients as well as their boards of directors. Mr. Rodger also brings to LOGISTEC extensive corporate governance and M&A experience, and currently serves on the board of Nova Scotia Power Incorporated.

Ms. Dany St-Pierre holds a Bachelors' Degree in Business Administration – Marketing from the Université du Québec, and an MBA from Université Laval. She is also a Certified Corporate Director, being a graduate from the College of Corporate Directors of Université Laval. Currently a resident of Chicago, Illinois, Ms. St-Pierre is President of Cleantech Expansion LLC since 2013, a recognized renewable energy sector expert advising C-Level executives in the investment community worldwide on matters related to mergers and acquisitions, projects scouting, and due diligence. Prior thereto, she held leadership roles at Nordex, Alstom, Siemens and Bombardier, and conducted business in over 30 countries as a senior executive. She has expertise in ESG, international business, product and technology innovation, and M&A. She currently serves as a director for Boralex Inc.

More information about these directors and Governance and Human Resources Committee members can be found on page 6 of this Circular.

The mix of skill sets and experience of each Governance and Human Resources Committee member, as professionals, past senior executives in management positions as well as within the marine and environmental industries, which are LOGISTEC's core businesses, allow them to properly carry out their responsibilities as Governance and Human Resources Committee members.

In 2021, two compensation consultants were retained to assist LOGISTEC's management and the Governance and Human Resources Committee in benchmarking LOGISTEC's executive and director compensation, as well as for the LTIP.

The services of PCI Compensation Consulting ("PCI"), were retained for the LTIP as well as for benchmarking senior executives' global compensation, while respecting LOGISTEC's current compensation objectives (base salary, annual and long-term incentives). A benchmarking exercise was carried out for all senior executives, using a pertinent reference market consisting of North American companies operating in the transportation, logistics and environmental sectors, with a median annual revenue comparable to LOGISTEC's. This selection criteria was most comparable with LOGISTEC's operations, geographical coverage and revenue. The list of companies included in the reference market was not provided to the Company.

The NEO's global compensation was also benchmarked. The benchmark used by PCI consisted of North American companies in comparable lines of business, with an annual revenue between approximately half to twice that of LOGISTEC's. The companies included in the benchmark group were: Algoma Central Corporation, Casella Waste Systems, Inc., Ceres Global AG Corp., Covenant Logistics Group Inc., Descartes Systems Group, Dexterra Group Inc., Exchange Income Corporation, Genco Shipping & Trading, Mullen Group Ltd., Overseas Shipholding Group, Inc., Radiant Logistics, Inc., USA Truck Inc., and US Ecology, Inc. PCI was originally retained in 2015.

Normandin Beaudry ("NB") was retained to benchmark director compensation, to develop a communication plan for the new LTIP, and for various other matters. NB was originally retained in 2012.

LOGISTEC management is not required to obtain either the Governance and Human Resources Committee or the Board's approval prior to using compensation consultants' services.

The fees billed by both compensation consultants within the past two fiscal years for services rendered to us are as follows:

	2021	2020
Executive Compensation – Related Fees (1)	\$174,570	\$105,980
All Other Fees (2)	\$93,986	\$119,627

<sup>(1)</sup> In 2021, PCI billed \$63,418 for senior executive compensation benchmarking and for the LTIP, and NB billed \$111,152 for senior executive pension plan services, for senior executive actuarial services, for director compensation benchmarking and a LTIP communication plan. In 2020, PCI billed \$39,704 for senior executive compensation benchmarking, and design of both STIP and LTIP, and NB billed \$66,276 for senior executive pension plan and actuarial services.

There are currently no stock ownership requirements for senior executives of the Company, nor any anti-hedging policy on Company shares held by them.

<sup>[2]</sup> In 2021, PCI billed \$3,347 for various compensation work, and NB billed \$90,639 for pension plan and actuarial services. In 2020, PCI billed \$16,983 for compensation benchmarking and design of STIP, and NB billed \$102,644 for pension plan and actuarial services.

#### NAMED EXECUTIVE OFFICER COMPENSATION FOR 2021

#### **CEO Compensation**

# Ms. Madeleine Paquin, President and Chief Executive Officer

Annually, the Governance and Human Resources Committee reviews and assesses the competitiveness of the CEO's compensation. The Governance and Human Resources Committee undertakes the following process to evaluate the CEO's individual contribution to LOGISTEC's performance. At the beginning of the year, the CEO provides the Governance and Human Resources Committee members with a self-evaluation of her performance against the prior year's objectives. The Chair of the Governance and Human Resources Committee leads a discussion to carefully assess the CEO's performance and finalize the evaluation. Based upon the recommendation of the Governance and Human Resources Committee, the total compensation of the CEO is approved by the Board.

At the beginning of each year, the Governance and Human Resources Committee works with the CEO to set her performance objectives for the following year. Ms. Paquin is a participant in LOGISTEC's bonus plan, LTIP, PSUP, ESOP and ESPP.

Here are the various components comprising the CEO's compensation:

#### (a) Base Salary

Effective April 1, 2021, Ms. Paquin's annual salary was increased by 3% from \$635,000 to \$654,050, to reflect the market value of her role and her 2020 performance during the pandemic, and she was rated as having achieved her performance goals and expectations.

# (b) Annual Incentive

Under the bonus plan, Ms. Paquin's maximum award level is 150% of base salary earned. Seventy-five percent of Ms. Paquin's maximum award level is contingent upon corporate performance and 25% of Ms. Paquin's maximum award level is attributable to her individual performance against specific goals and objectives, set annually as mentioned earlier.

### (c) Long-Term Incentives

Ms. Paquin's grant value under the new LTIP was \$880,000 in 2021.

Ms. Paquin was awarded 31,451 options pursuant to the ESOP, and 9,824 PSUs under the PSUP in 2021.

The relative weightings of the various components of Ms. Paquin's total compensation as CEO, based on her target award levels under the annual and long term incentives, are set forth in the following table:

Compensation Component	Percentage of Total Compensation
Base Salary	27%
Annual Incentive	39%
Long-Term Incentives	37%
All Other Compensation	-4%
Total	100%

# Other Named Executive Officer Compensation for 2021

Each year, the Governance and Human Resources Committee reviews the total annual compensation payable to the NEOs with respect to all elements of their compensation. The following table summarizes the NEOs' salary increases in 2021, maximum bonus and grant value under the new LTIP for 2021.

Name and principal position	Salary Increase	Annual Bonus Plan Maximum	Long-Term Incentive Plan Grant Value
Jean-Claude Dugas Chief Financial Officer Assistant-Secretary	2.82%	60%	\$150,000
Rodney Corrigan President LOGISTEC Stevedoring Inc.	2.99%	100%	\$300,000
Ingrid Stefancic Vice-President, Corporate and Legal Services Corporate Secretary	2.90%	60%	\$150,000

Name and principal position	rincipal position Salary Increase		Long-Term Incentive Plan Grant Value	
Michel Miron				
Vice-President, Operations	2.27%	60%	\$85,000	
LOGISTEC Stevedoring Inc.				

The Governance and Human Resources Committee reviewed with management the foregoing Compensation Discussion and Analysis. Based on that review and discussions with management, the Committee recommended to the Board that the Compensation Discussion and Analysis be included in the Company's 2021 Circular for the year ended December 31, 2021.

# **SUMMARY COMPENSATION TABLE**

The following disclosure of executive compensation provides information on the compensation of LOGISTEC's NEOs during the year ended December 31, 2021.

Name and principal position	Year Salary		based bas	Option-based (\$)		, pensation	Pension value	All other compen	Total compen-
		(\$)	awards <sup>(1)</sup> (\$)	awards <sup>(2)</sup> (\$)	Annual incentive plans <sup>(3)</sup>	Long-term incentive plans	(\$)	sation <sup>(4)</sup> (\$)	sation (\$)
	2021	648,701	440,000	440,000	929,789	_	(93,500)	_	2,364,990
Madeleine Paquin President and CEO	2020	635,000	275,000	275,000	809,625	_	(276,800)	_	1,717,825
	2019	625,577	_	_	903,774	_	314,400	_	1,843,751
Jean-Claude Dugas	2021	362,192	112,500	37,500	217,315	_	111,800	_	841,307
Chief Financial Officer	2020	355,000	_	_	213,000	_	23,400	_	591,400
Assistant-Secretary	2019	350,961	_	_	210,577	_	114,900	_	676,438
Rodney Corrigan	2021	444,350	150,000	150,000	444,350	_	142,700	_	1,331,400
President	2020	435,000	75,000	75,000	339,184	_	76,930	_	1,001,114
LOGISTEC Stevedoring Inc.	2019	429,423	_	_	420,835	_	215,830	_	1,066,088
Ingrid Stefancic	2021	316,473	112,500	37,500	189,884	_	87,000	_	743,357
Vice-President, Corporate and Legal Services	2020	310,000	_	_	186,000	_	(1,300)	_	494,700
Corporate Secretary	2019	307,308	_	_	184,385	_	75,600	_	567,293
Michel Miron	2021	335,394	85,000		201,237	_	63,400	_	685,031
Vice-President, Operations	2020	330,000	_		154,387	_	9,830	_	494,217
LOGISTEC Stevedoring Inc.	2019	303,231	_	_	181,938	_	238,100	_	723,269

<sup>(1)</sup> In fiscal 2021 and 2020, the award date value used to determine the number of PSUs awarded as a component of the NEO's compensation was established using the dollar amount divided by the average of the daily high and low board lot trading price of the Class B Shares on the TSX for the five trading days, consecutive or not, preceding the grant date (June 15, 2021 and March 27, 2020), as per the PSUP, namely \$44.79 and \$24.86, respectively.

<sup>(2)</sup> The value of the stock option grants is the accounting fair value of the stock options determined in accordance with IFRS 2 using the Black-Scholes stock option pricing model. LOGISTEC believes that Black-Scholes is the most relevant valuation method to calculate the value of a stock option. The fair value of the stock options yielded a grant date (June 15, 2021 and March 27, 2020) fair value of \$13.99 and \$5.77 in fiscal 2021 and 2020, respectively. The table below shows the assumptions used to determine the Black-Scholes values for fiscal 2021 and 2020.

	2021	2020
Strike price (\$)	44.79	24.86
Dividend yield (%)	0.938	1.766
Expected volatility (%)	25.960	26.571
Interest rate (%)	1.389	1.032
Expected life (years)	10	7

 $<sup>^{\</sup>mbox{\scriptsize (3)}}$  Bonus amounts earned in the year even though paid in the following year.

<sup>(4)</sup> Perquisites and other personal benefits have not been included as they do not reach the prescribed threshold of the lesser of \$50,000 or 10% of the total annual salary.

#### **INCENTIVE PLAN AWARDS**

# Outstanding share-based awards and option-based awards

The following table shows all option-based (stock option grants) and share-based (PSUs) awards outstanding as at December 31, 2021.

		Optio	n-based Awards		Share-based Awards			
Name	Number of securities underlying unexercised options (#)	Option exercise price (\$)	Option expiration date	Value of unexercised in-the-money options <sup>(1)</sup> (\$)		value of share-based	Market or payout value of vested share- based awards not paid out or distributed (\$)	
Madeleine Paquin President and CEO	31,451	44.79	June 15, 2031	_	9,824 (2)	918,984	_	
Tresident and GEO	47,660	24.86	March 27, 2027	912,212	11,062 <sup>(3)</sup>	,		
Jean-Claude Dugas Chief Financial Officer Assistant-Secretary	2,680	44.79	June 15, 2031	_	2,512 <sup>(2)</sup>	110,528	-	
Rodney Corrigan President	10,722	44.79	June 15, 2031	_	3,349 (2)	280,104		
LOGISTEC Stevedoring Inc.	12,998	24.86	March 27, 2027	248,782	3,017 (3)	200,104	_	
Ingrid Stefancic Vice-President, Corporate and Legal Services Corporate Secretary	2,680	44.79	June 15, 2031	_	2,512 <sup>(2)</sup>	110,528	_	
Michel Miron Vice-President, Operations LOGISTEC Stevedoring Inc.	_	_	_	_	1,898 (2)	83,512	_	

The market price of Class B shares was \$44.00 as at December 31, 2021.

# Value vested or earned during the year

The following table shows the value of stock option grants (referred to as option-based awards) and PSU awards (referred to as share-based awards) vested or earned for the fiscal year ended December 31, 2021. For more details on the non-equity incentive plan compensation, please refer to the "Compensation Discussion and Analysis" section which deals with long-term incentives.

Name	Option-based awards -Value vested during the year <sup>(1)</sup> (\$)	Share-based awards – Value vested during the year <sup>(2)</sup> (\$)	Non-equity incentive plan compensation – Value earned during the year (\$)
Madeleine Paquin President and CEO	228,053	_	_
Jean-Claude Dugas Chief Financial Officer and Assistant-Secretary	_	_	_
Rodney Corrigan President, LOGISTEC Stevedoring Inc.	62,186	_	_
Ingrid Stefancic Vice-President, Corporate and Legal Services Corporate Secretary	_	_	_

PSUs granted on June 15, 2021. Vesting date is June 15, 2024.

PSUs granted on March 27, 2020. Vesting date is March 27, 2023.

Name	Option-based awards -Value vested during the year <sup>(1)</sup> (\$)	Share-based awards – Value vested during the year <sup>(2)</sup> (\$)	Non-equity incentive plan compensation – Value earned during the year (\$)
Michel Miron Vice-President, Operations LOGISTEC Stevedoring Inc.	_	_	_

<sup>(1) 25%</sup> of Madeleine Paquin and Rodney Corrigan's options granted on March 27, 2020 vested on March 27, 2021 (11,915 and 3,249 options, respectively). The market price of the Class B shares was \$44.00 as at December 31, 2021.

#### PENSION PLAN BENEFITS

#### **Defined Benefit Plan**

The following table shows the aggregate annual retirement benefits payable under the Pension Plan and the Supplemental Plan at year-end and upon retirement at age 65, based upon the DB pension provisions in effect during 2021. It also reflects the value of pension benefits earned in 2021.

Name	Number of years credited	Annual benefits payable (\$)		Accrued obligation at start of year <sup>(2) (4)</sup>	Compensa- tory change (5)	Non- compensa- tory change <sup>(6)</sup>	Accrued obligation at year- end <sup>(2) (7)</sup>
	service (1)	At year- end <sup>(2)</sup>	At age 65	(\$)	(\$)	(\$)	(\$)
Madeleine Paquin President and CEO	35.57	395,700	395,700	8,310,300	(93,500)	(478,100)	7,738,700
Jean-Claude Dugas Chief Financial Officer Assistant-Secretary	20.89	119,900	146,000	2,371,600	111,800	(129,200)	2,354,200
Rodney Corrigan President LOGISTEC Stevedoring Inc.	11.00	60,300	122,900	1,361,800	113,500	(143,200)	1,332,100
Ingrid Stefancic Vice-President, Corporate and Legal Services Corporate Secretary	24.78	112,800	141,900	2,211,700	87,000	(130,400)	2,168,300
Michel Miron Vice-President, Operations LOGISTEC Stevedoring Inc.	18.75	60,500	93,500	1,480,300	34,200	(150,900)	1,363,600

<sup>(1)</sup> Number of credited years of service in the Supplemental Plan. Number of years in the DB registered Pension Plan may be lower. Effective March 31, 2020, the service is subject to a maximum of 35 years under the plan provisions.

<sup>(2)</sup> No share-based awards vested at the end of fiscal 2021.

<sup>(2)</sup> Benefits payable from the DB registered Pension Plan and Supplemental Plan.

<sup>(3)</sup> Benefits payable at age 65. For the purpose of calculating the annual benefits payable, the final average earnings are calculated as at December 31, 2021 and the maximum pension as permitted by the Canada Revenue Agency is not projected.

<sup>(4)</sup> Accrued obligation using a discount rate of 2.50%. The assumptions and methods used are the same as the assumptions used for the accounting disclosures as at December 31, 2020.

<sup>(5)</sup> Includes the following items: service cost, determined at the beginning of the year, net of employee contributions, impact of pay-related experience (impact on the accrued obligation of differences between actual and projected earnings) and impact of amendments to the pension plans, if any. See note 24 "Post-Employment Benefit Assets and Obligations" of the notes to our 2021 consolidated financial statements.

<sup>(6)</sup> Includes the following items: employee contributions, interest on accrued obligation, change in assumptions and non-pay-related experience (including changes to the maximum pension permitted by the Canada Revenue Agency different than previously assumed).

<sup>(7)</sup> Accrued obligation using a discount rate of 3.00%. The assumptions and methods used are the same as the assumptions used for the accounting disclosures as at December 31, 2021.

#### **Defined Contribution Plan**

The following table shows the aggregate annual retirement benefits payable under the Pension Plan at year-end, based upon the DC pension provisions in effect during 2021. It also reflects the value of pension benefits earned in 2021.

Name	Accumulated value at start of year <sup>(1)</sup> (\$)	Compensatory <sup>(2)</sup> (\$)	Accumulated value at year-end <sup>(3)</sup> (\$)
Madeleine Paquin President and CEO	758,800	-	898,700
Jean-Claude Dugas Chief Financial Officer Assistant-Secretary	397,300	_	424,900
Rodney Corrigan President LOGISTEC Stevedoring Inc.	372,500	29,200	447,300
Ingrid Stefancic Vice-President, Corporate and Legal Services Corporate Secretary	409,300	l	437,700
Michel Miron Vice-President, Operations LOGISTEC Stevedoring Inc.	467,700	29,200	553,300

<sup>(1)</sup> As at December 31, 2020.

#### **EMPLOYMENT CONTRACTS AND TERMINATION AND CHANGE OF CONTROL BENEFITS**

The NEOs are all employed at will by the Company and do not have employment agreements. LOGISTEC does not have any set policy governing severance payable for terminations of management employees. There are no pre-established commitments to any LOGISTEC employee in the event of a change of control of LOGISTEC. LOGISTEC uses employment agreements in specific new hire situations.

The NEOs all benefit from the Supplemental Plan, more fully described on page 15. In case of termination of employment prior to age 55, regardless of the reason, the NEO is not entitled to any payment under the Supplemental Plan. If the NEO voluntarily leaves his employment (unless he does so to retire), all his rights under the Supplemental Plan are extinguished. In case of termination of employment without cause as of age 55 but prior to retirement, the NEO retains his accumulated rights under the Supplemental Plan, with payment of the deferred pension made only when the NEO retires. In case of termination of the NEO for serious cause, he shall not be entitled to any rights under the Supplemental Plan, including the right to receive pension benefits. Any payment under the Supplemental Plan is subject to compliance by the NEO with a non-competition undertaking while he is receiving the Supplemental Plan benefits. The benefits are payable by the Company to the NEO by way of sixty (60) monthly instalments, as established by actuaries, beginning on the NEO's retirement date. During this five-year period, the NEO cannot work in the field of cargo handling within Canada and the states of the East Coast of the United States where the Company carries on its activities at the NEO's termination or retirement date, as applicable. No waiver provisions are available.

Had Mr. Corrigan or Mr. Miron been terminated as at December 31, 2021, no benefits would have been payable to him under the Supplemental Plan. Had Ms. Paquin, Mr. Dugas, and Ms. Stefancic been terminated without cause as at December 31, 2021, their accumulated rights payable at their retirement as provided for in the Supplemental Plan would hypothetically be \$7,738,700, \$2,354,200 and \$2,168,300, respectively.

# **DIRECTOR COMPENSATION**

The Board's compensation is designed to attract and retain experienced directors, leading to the long-term success of the Company. This requires that directors be adequately and competitively compensated.

Non-executive directors received an annual Board retainer of \$65,000 until May 4, 2021. The Chairman of the Board received an additional retainer of \$75,000 for the year and the Chairs of the Audit Committee and the Governance and Human Resources Committee, respectively, received an additional retainer of \$10,000 and \$7,500 for the year. The Board revised director compensation on May 4, 2021 for the 2021-2022 term. The non-executive director and Board chair annual retainers were revised and will be gradually increased over a three-year period: the director retainer was increased from \$65,000 to \$85,000; the Board chair's additional

<sup>(2)</sup> Employer contributions, including deemed contributions to notional account, if applicable.

<sup>3)</sup> As at December 31, 2021.

retainer was increased from \$75,000 to \$80,000; and there was a one-time increase in the Audit committee chair's additional retainer from \$10,000 to \$20,000, and the Governance and Human Resources committee chair's additional retainer from \$7,500 to \$15,000, respectively.

The annual fees are payable in cash or deferred share units ("DSUs") under the Deferred Share Unit Plan for Non-Executive Directors (the "DSU Plan") or a combination thereof, and are credited on April 1 and October 1 of each year. DSUs are notional units whose value is always equal to the value of the Class B Shares. Non-executive directors of LOGISTEC must receive a minimum of 50% of their annual basic retainer fee in DSUs.

The following table summarizes all amounts of compensation provided to the directors in such capacity for the fiscal year ended December 31, 2021. Madeleine Paquin, who is also a NEO of the Company, received no compensation in her capacity as director of the Company. Her compensation can be found on page 20. Suzanne Paquin is an officer of LOGISTEC, and does not receive any compensation as a director of LOGISTEC or of any of its subsidiaries.

	Fees earned (\$)		- Share and	Non-equity				Allocation of Total Fees	
Name	Board retainer (\$)	Board Chair and Committee Chair retainer (\$)	option- based awards (\$)	incentive plan compensa- tion (\$)	Pension value (\$)	All other compen- sation (\$)	Total (\$)	In cash (\$)	In DSUs (\$)
James C. Cherry (1)	32,500	37,500	_	_	_	_	70,000	_	70,000
Michael J. Dodson	75,000	_	-	_	_	-	75,000	_	75,000
Serge Dubreuil (1)	32,500	_	-	_	_	_	32,500	26,000	6,500
Curtis Jay Foltz <sup>(2)</sup>	75,000	40,000	_	_	_	5,000	120,000	62,500	57,500
George Gugelmann	75,000	_	_	_	_	_	75,000	_	75,000
Nicole Paquin (3)	42,500	_	_	_	_	3,720	46,220	24,970	21,250
J. Mark Rodger	75,000	11,250	_	_	_	_	86,250	_	86,250
Dany St-Pierre	75,000	_	_	_	_	_	75,000	37,500	37,500
Luc Villeneuve	75,000	15,000	_	_	_	_	90,000	26,250	63,750

<sup>(1)</sup> Mr. Cherry and Mr. Dubreuil retired from the Board on May 4, 2021. Ms. Nicole Paquin resigned as Vice-President, Mergers and Acquisitions of the Company, and became a non-executive director on September 10, 2021, so was eligible under the DSU Plan as of that date.

#### SHARE OWNERSHIP REQUIREMENTS FOR DIRECTORS

The Board revised the Company's share ownership guidelines for non-executive directors on May 4, 2021. Non-executive directors are now required to own a minimum of securities of LOGISTEC representing an amount equivalent in value to 3 (versus the previous 1.5) times their annual basic retainer fee, namely \$255,000 through shares and/or DSUs. The value of the securities is based on the greater of the market value of the shares and/or DSUs and the purchase price of the securities. Such ownership must have been achieved by May 2026 or within five years of the date of the director's appointment, whichever occurs later.

Name	Number of Shares Owned		Number of	Total Value of Shares and DSUs for	Value of Shares and DSUs Required to	Latest Date to Meet Share	Value Held as	
Name	Class A Shares	Class B Shares  DSUs Owned Purposes of Guidelines (1) (\$)		Guidelines (1)	Meet Guidelines (\$)	Ownership Requirements	Multiple of Annual Retainer	
Michael J. Dodson	_	_	2,798.42	123,130	255,000	May 2026	0.5 times	
Curtis Jay Foltz	_	1,400	3,569.96	232,342	255,000	N/A	0.9 times	
George Gugelmann	16,000	37,000	6,364.99	2,628,060	255,000	Compliant	10.3 times	

<sup>(2)</sup> The compensation shown includes Mr. Foltz's fees earned as a director as well as a flat fee of \$2,500 per trip (there were two) to attend LOGISTEC meetings, as his flight travel time exceeded three hours.

<sup>(3)</sup> The compensation shown includes Ms. Paquin's fees earned as a director as well as medical coverage costs from September 11 to December 31, 2021, and leased vehicle transfer costs.

Name	Number of Shares Owned		Number of DSUs for		Value of Shares and DSUs Required to	Latest Date to Meet Share	Value Held as Multiple of Annual
rume	Class A Shares	Class B Shares	Class B Owned Purposes of Meet Guidelines (1)		Meet Guidelines	Ownership Requirements	Retainer
Nicole Paquin (2)	600	1,200	497.31	87,237,152	255,000	Compliant	342.1 times
J. Mark Rodger	_	_	6,133.00	269,852	255,000	Compliant	1.1 times
Dany St-Pierre	_	_	2,413.40	106,190	255,000	May 2026	0.4 times
Luc Villeneuve	_	4,000	2774.86	315,209	255,000	Compliant	1.2 times

<sup>(1)</sup> The amounts reported in this column represent the greater of: (i) the market value of the shares and/or DSUs (based on the December 31, 2021 Toronto Stock Exchange closing price of Class A shares (\$45.00) and Class B shares (\$44.00)) and (ii) the purchase price of the securities.

#### **DSU PLAN**

The DSU Plan is intended to enhance the Company's ability to attract and retain high quality individuals to serve as members of the Board and to promote a greater alignment of interests between non-executive members of the Board and the shareholders of the Company. The Governance and Human Resources Committee is responsible for the administration of the DSU Plan.

DSUs are notional units whose value is always equal to the market value of the Class B Shares. No vesting conditions are attached to DSUs; they therefore vest at time of grant. DSU holders are credited with additional DSUs in respect of dividends declared and paid by the Company on its Class B Shares.

Only once a DSU holder ceases to be a member of the Board, does the Company settle the DSUs in cash on the relevant settlement date determined by the DSU holder. Any DSU that has not already been settled is automatically settled on the business day immediately following December 15 of the first calendar year commencing after termination of Board service. DSUs granted under the DSU Plan are not assignable or transferable other than by will or the laws of descent.

The Board may from time to time amend, suspend or terminate the DSU Plan in whole or in part. However, any such amendment, suspension or termination shall not adversely affect the rights of any DSU holder under the DSU Plan existing at the time of such amendment, suspension or termination without the consent of the affected DSU holder.

#### SECURITIES AUTHORIZED FOR ISSUANCE UNDER EQUITY COMPENSATION PLANS

The following table shows the number of securities available for future issuance under the Company's equity compensation plans. The outstanding options, warrant or rights under such plans are indicated in the following table.

Plan Category	Number of securities to be issued upon exercise of outstanding options, warrants and rights	Weighted-average exercise price of outstanding options, warrants and rights	Number of securities remaining available for future issuance under equity compensation plans	
Equity compensation plans approved by shareholders	118,911 (1)	\$34.62	805,789 <sup>(2)</sup>	
Equity compensation plans not approved by shareholders	_	_	_	
Total	118,911	\$34.62	805,789	

 $<sup>^{\</sup>left(1\right)}\,$  Represents the 118,911 options which were outstanding under the Company's ESOP at year-end.

<sup>(2)</sup> Ms. Nicole Paquin holds 100% of the voting shares of 3127397 Canada Inc., which holds one-third of the voting shares of Sumanic Investments Inc., which in turn owns 5,802,578 Class A shares and 6,600 Class B shares of the Company. One-third of the value of the shares held by Sumanic Investments Inc. in the Company was used to calculate the value of shares Ms. Paquin holds for the guidelines' purposes, in addition to the shares and DSUs she holds personally.

<sup>(2)</sup> Includes the 649,089 Class B shares reserved for issuance under the ESOP and the 156,700 Class B shares reserved for issuance under the ESPP.

#### INDEBTDNESS TO LOGISTEC

The aggregate indebtedness to LOGISTEC of all our senior executives, directors and employees as at March 10, 2022 pursuant to the ESPP is \$511,454. There is no other indebtedness to LOGISTEC.

The indebtedness incurred in connection with our ESPP (the terms of which are described under the section "Employee Stock Purchase Plan") by our directors and officers is as presented in the following table:

Name and principal position	Involvement of LOGISTEC	Largest amount outstanding during 2021 (\$)	Amount outstanding as at March 10, 2022 (\$)	Financially assisted Class B shares purchased during 2021 (#)	Security for Indebtedness (1)	Amount forgiven during 2021 (\$)
Madeleine Paquin Director and President and CEO	Loan	51,666	36,140	1,800	-	_
Jean-Claude Dugas Chief Financial Officer Assistant-Secretary	Loan	6,790	2,859	_	_	-
Rodney Corrigan President, LOGISTEC Stevedoring Inc.	Loan	10,522	7,411	200	_	_
Ingrid Stefancic Vice-President, Corporate and Legal Services Corporate Secretary	Loan	25,190	17,559	500	_	_
Michel Miron Vice-President, Operations LOGISTEC Stevedoring Inc.	Loan	9,402	3,958	_	_	_
Stéphane Blanchette Vice-President, Human Resources	Loan	4,750	2,000	_	_	_
Carl Delisle Vice-President and Corporate Controller	Loan	13,550	8,936	600	_	_
Martin Ponce Chief Information Officer	Loan	8,114	6,398	200	_	_
Marie-Chantal Savoy Vice-President, Strategy and Communications	Loan	15,407	10,805	600	_	_

<sup>(1)</sup> The financially assisted Class B shares purchased are held as security for the indebtedness.

#### STATEMENT OF CORPORATE GOVERNANCE PRACTICES

As a Canadian reporting issuer with securities listed on the Toronto Stock Exchange ("TSX"), LOGISTEC has in place corporate governance practices that are consistent with the requirements of National Policy 58-201 "Corporate Governance Guidelines" and National Instrument 58-101 "Disclosure of Corporate Governance Practices".

We recognize that our governance practices must evolve to respond to changes in the regulatory environment. Many regulatory changes have come into effect in the past years, including rules issued by the Canadian Securities Administrators ("CSA") relating to audit committees and disclosure of corporate governance practices. LOGISTEC is regularly adjusting its governance practices as regulatory changes come into effect and will continue to monitor these changes closely and consider amendments to its governance practices, if need be.

#### **Corporate Governance Disclosure**

The following compares LOGISTEC's governance practices against National Policy 58-201 and National Instrument 58-101 as required under form 58-101F1 "Corporate Governance Disclosure".

## **Our Governance**

#### 1. Board of Directors

(a) Disclose the identity of directors who are independent.

Our Board is composed of 10 members; of these, seven directors are considered to be independent <sup>(1)</sup>: Michael J. Dodson, Curtis Jay Foltz, George Gugelmann, Lukas Loeffler, J. Mark Rodger, Dany St-Pierre and Luc Villeneuve. Our new proposed director, Jane Skoblo, is also considered to be independent.

<sup>(1)</sup> An independent director as defined in Multilateral Instrument 52-110 of the CSA.

(b) Disclose the identity of directors who are not independent, and describe the basis for that determination. Three directors are considered not independent, because of their relationship with either us or a significant security holder <sup>(2)</sup>: (i) Madeleine Paquin, CEO of LOGISTEC and officer of a significant security holder; (ii) Nicole Paquin, officer of a significant security holder; and (iii) Suzanne Paquin, Vice-President of LOGISTEC, officer of a joint venture and officer of a significant security holder.

The Board is composed of a majority of directors who are independent, and can thereby appropriately represent the interests of minority shareholders. More information about each director can be found on page 6 of this Circular.

(c) Disclose whether or not a majority of directors are independent. If a majority of directors are not independent, describe what the board of directors (the board) does to facilitate its exercise of independent judgment in carrying out its responsibilities. The majority of LOGISTEC's directors, seven of 10, are independent directors.

(d) If a director is presently a director of any other issuer that is a reporting issuer (or the equivalent) in a jurisdiction or a foreign jurisdiction, identify both the director and the other issuer. See the description of directors' tenure as members of other corporate boards at page 6 of this Circular.

(e) Disclose whether or not the independent directors hold regularly scheduled meetings at which nonindependent directors and members of management are not in attendance. If the independent directors hold such meetings, disclose the number of meetings held since the beginning of the issuer's most recently completed financial year. If the independent directors do not hold such meetings, describe what the board does to facilitate open and candid discussion among its independent directors. The Chairman of the Board is independent of management. In order to further ensure that the Board functions independently of management, the independent directors meet during scheduled Board meetings without the presence of non-independent directors and members of management. Five such meetings were held in 2021. Independent committee members also meet informally without the presence of non-independent directors and members of management.

(f) Disclose whether or not the chair of the board is an independent director. If the board has a chair or lead director who is an independent director, disclose the identity of the independent chair or lead director, and describe his or her role and responsibilities. If the board has neither a chair that is independent nor a lead director that is independent, describe what the board does to provide leadership for its independent directors. The Chairman of the Board, Curtis Jay Foltz, is an independent director. He ensures that required business is brought before the Board to enable it to carry out its duties and responsibilities. He also provides leadership, advice and counsel to fellow Board members, and ensures that independent directors meet when the need arises without the presence of non-independent directors and members of management.

(g) Disclose the attendance record of each director for all board meetings held since the beginning of the issuer's most recently completed financial year. See the full attendance record of each director for each of the Board and committee meetings held at page 10 of this Circular. Mr. Curtis Jay Foltz and Mr. George Gugelmann both attended all of the Board and Committee meetings in 2021.

#### 2. Board Mandate

The role and responsibilities of the Board are set out in a formal written mandate (the full text of which is found at Schedule A of this Circular). This mandate is reviewed periodically to ensure it reflects best practices and is in compliance with any applicable regulatory requirements.

Disclose the text of the board's written mandate. If the board does not have a written mandate, describe how the board delineates its role and responsibilities.

<sup>(2)</sup> A "significant security holder" is a shareholder who owns or controls 10% or more of any class of LOGISTEC's shares (see page 5 of this Circular).

#### 3. Position Descriptions

- (a) Disclose whether or not the board has developed written position descriptions for the chair and the chair of each board committee. If the board has not developed written position descriptions for the chair and/or the chair of each board committee, briefly describe how the board delineates the role and responsibilities of each such position.
- (b) Disclose whether or not the board and CEO have developed a written position description for the CEO. If the board and CEO have not developed such a position description, briefly describe how the board delineates the role and responsibilities of the CEO.

The Governance and Human Resources Committee has developed written position descriptions for the Chairman of the Board and each Committee Chair which has been approved by the Board and which are reviewed periodically by such committee.

The Governance and Human Resources Committee has developed a written position description for the CEO, which has been approved by the Board, and which is reviewed periodically by such committee.

# 4. Orientation and Continuing Education

- Briefly describe what measures the board takes to orient new directors regarding:
  - (i) the role of the board, its committees and its directors, and
  - (ii) the nature and operation of the issuer's business.
- (b) Briefly describe what measures, if any, the board takes to provide continuing education for its directors. If the board does not provide continuing education, describe how the board ensures that its directors maintain the skill and knowledge necessary to meet their obligations as directors.

#### 5. Ethical Business Conduct

- (a) Disclose whether or not the board has adopted a written code for the directors, officers and employees. If the board has adopted a written code:
  - (i) disclose how a person or company may obtain a copy of the code;
  - (ii) describe how the board monitors compliance with its code, or if the board does not monitor compliance, explain whether and how the board satisfies itself regarding compliance with its code; and
  - (iii) provide a cross-reference to any material change report filed since the beginning of the issuer's most recently completed financial year that pertains to any conduct of a director or executive officer that constitutes a departure from the code.

Orientation is provided to new Board members through a variety of methods, such as providing them with relevant corporate and business information, including our policies, Board and committee mandates, chairmen and CEO position descriptions, strategic plan, business plan and profiles of the other directors. The Chairman of the Board and the CEO meet with new Board members and provide orientation regarding the nature and business of LOGISTEC.

Senior management makes regular presentations to our Board regarding the business of LOGISTEC. Directors are encouraged to meet with senior management and formally do so at least once a year. Site visits to our various facilities are also arranged. No in-person meetings or visits were held in 2021 due to COVID-19 protocols. The Board is continually kept abreast of regulatory issues as they evolve.

The directors and employees (all LOGISTEC officers fall within one of these two categories) are expected to comply with LOGISTEC's Code of Ethics and Business Conduct, which was adopted on August 4, 2004, as thereafter amended.

A copy of the Code of Ethics and Business Conduct can be found in LOGISTEC's filings made available on SEDAR at www.sedar.com.

The Code of Ethics and Business Conduct provides a framework for directors, officers and employees on the conduct and ethical decision-making integral to their work. The Board, through its Governance and Human Resources Committee, reviews the implementation and respect of the Code of Ethics and Business Conduct throughout LOGISTEC and its subsidiaries. Compliance with the Code of Ethics and Business Conduct is monitored by way of a yearly written confirmation by all directors, officers and employees, and a yearly questionnaire assesses their knowledge of it as well as of our other policies.

There has been no material change report filed since the beginning of the issuer's most recently completed financial year that pertains to any conduct of a director or executive officer that constitutes a departure from our Code of Ethics and Business Conduct.

- (b) Describe any steps the board takes to ensure directors exercise independent judgment in considering transactions and agreements in respect of which a director or executive officer has a material interest.
- (c) Describe any other steps the board takes to encourage and promote a culture of ethical business conduct.

#### 6. Nomination of Directors

(a) Describe the process by which the board identifies new candidates for board nomination.

- (b) Disclose whether or not the board has a nominating committee composed entirely of independent directors. If the board does not have a nominating committee composed entirely of independent directors, describe what steps the board takes to encourage an objective nomination process.
- (c) If the board has a nominating committee, describe the responsibilities, powers and operation of the nominating committee.

7. Compensation

(a) Describe the process by which the board determines the compensation for the issuer's directors and officers.

Our Code of Ethics and Business Conduct states clearly that directors and executive officers should avoid any transaction or event that could potentially create a conflict of interest. Should an event or a transaction occur in respect of which a director or executive officer has a material interest, full disclosure to the Board is required and such director or executive officer must abstain from voting on any such matter.

LOGISTEC's Code of Ethics and Business Conduct, together with statements included in its Board and committee charters, encourage and promote an overall culture of integrity and ethical business conduct. The Board's adherence to these measures and principles also encourages an ethical business conduct throughout LOGISTEC.

The Governance and Human Resources Committee recommends candidates for election to the Board, reviews on an annual basis the competencies, skills and experience of nominees for re-election and of candidates who the committee recommends and identifies for filling vacancies on the Board, after having assessed the size of the Board. Said Committee maintains a pool of candidates. The Governance and Human Resources Committee seeks nominees that come from diverse geographic areas, have expertise in an area of strategic interest to us and the willingness to devote the time required, in order to maintain the Board's level of effectiveness and contribution to management and LOGISTEC as a whole. Prior to agreeing to join the Board, new directors are given a clear indication of the workload and time commitment required.

The Governance and Human Resources Committee is composed exclusively of directors who are independent.

The Governance and Human Resources Committee has a written mandate which describes the responsibilities, powers and operation of the committee. This committee meets at least twice annually, and its Chairman reports to the Board at its next meeting. This committee reviews matters of corporate governance, addresses succession planning for the Board and senior management, reviews and recommends directors' compensation and evaluates the performance of the CEO against her goals and objectives and thereafter recommends her compensation. The committee may hire (at LOGISTEC's cost) outside consultants as it deems necessary to enable it to carry out its duties (see also 7(c) further on).

The Governance and Human Resources Committee periodically reviews the compensation paid to directors and officers to ensure it is competitive and consistent with the responsibilities involved in being an effective director or officer. Details of directors' compensation are disclosed on page 24 of this Circular. The committee periodically reviews the compensation practices of North American publicly traded companies with similar or like operations and size. The committee may hire (at LOGISTEC's cost) outside consultants to provide expertise and advice on matters relating to board and executive compensation.

- (b) Disclose whether or not the board has a compensation committee composed entirely of independent directors. If the board does not have a compensation committee composed entirely of independent directors, describe what steps the board takes to ensure an objective process for determining such compensation.
- (c) If the board has a compensation committee, describe the responsibilities, powers and operation of the compensation committee.

The Governance and Human Resources Committee is composed entirely of independent directors.

The Governance and Human Resources Committee has a written mandate which describes the responsibilities, powers and operation of the committee. The committee meets at least twice annually, and its Chairman reports to the Board at its next meeting. This committee reviews the design and administration of employee and senior executive compensation and benefit programs, balancing the interests of shareholders with our ability to attract, retain and appropriately reward our senior executives (see also 6(c) earlier on). This committee also reviews the compensation discussion and analysis found on page 10 of this Circular.

#### 8. Other Board Committees

If the board has standing committees other than the audit, compensation and nominating committees, identify the committees and describe their function. The Board has one standing committee other than those of the Audit Committee and the Governance and Human Resources Committee. The Executive Committee also has a written mandate which describes its responsibilities, powers and operations. The Executive Committee has the powers of the Board in order to oversee the management of the business when the full Board is not in session, subject to limits set by the Board in delegating authority to the committee.

For information on our Audit Committee, see the section entitled "Audit Committee Information" in our annual information form, available on SEDAR at www.sedar.com.

#### 9. Assessments

Disclose whether or not the board, its committees and individual directors are regularly assessed with respect to their effectiveness and contribution. If assessments are regularly conducted, describe the process used for the assessments. If assessments are not regularly conducted, describe how the board satisfies itself that the board, its committees, and its individual directors are performing effectively.

A formal process has been developed and implemented in 2004 by the Governance and Human Resources Committee to evaluate annually the effectiveness of our Board as a whole, the Board committees and the contribution of each individual director, while taking into consideration the Board and committee mandates and chair descriptions. The Chairman of the Governance and Human Resources Committee compiles the evaluations, consults with the Chairman of the Board and reports the findings to the Board, in order to target suggested improvements in the following year.

# 10. Director Term Limits and Other Mechanisms of Board Renewal

Disclose whether or not the issuer has adopted term limits for the directors on its board or other mechanisms of board renewal and, if so, include a description of those director term limits or other mechanisms of board renewal. If the issuer has not adopted director term limits or other mechanisms of board renewal, disclose why it has not done so.

Each director serves for only a one-year term, to be voted upon annually by the shareholders. The Board has not adopted director term limits or other mechanisms of board renewal. The Governance and Human Resources Committee monitors board succession and maintains a pool of candidates with skill sets which are aligned with the Company's needs for the eventual replacement of independent board members. Five out of the seven current independent board members were brought in within the past five years. This board renewal practice is effective, while ensuring Board stability and continuity.

# 11. Policies Regarding the Representation of Women on the Board

- (a) Disclose whether the issuer has adopted a written policy relating to the identification and nomination of women directors. If the issuer has not adopted such a policy, disclose why it has not done so.
- (b) If an issuer has adopted a policy referred to in(a), disclose the following in respect of the policy:
  - a short summary of its objectives and key provisions,
  - (ii) the measures taken to ensure that the policy has been effectively implemented,
  - (iii) annual and cumulative progress by the issuer in achieving the objectives of the policy, and
  - (iv) whether and, if so, how the board or its nominating committee measures the effectiveness of the policy.

12. Consideration of the Representation of Women in the Director Identification and Selection Process

Disclose whether and, if so, how the board or nominating committee considers the level of representation of women on the board in identifying and nominating candidates for election or re-election to the board. If the issuer does not consider the level of representation of women on the board in identifying and nominating candidates for election or re-election to the board, disclose the issuer's reasons for not doing so.

# 13. Consideration Given to the Representation of Women in Executive Officer Appointments

Disclose whether and, if so, how the issuer considers the level of representation of women in executive officer positions when making executive officer appointments. If the issuer does not consider the level of representation of women in executive officer positions when making executive officer appointments, disclose the issuer's reasons for not doing so.

# 14. Issuer's Targets Regarding the Representation of Women on the Board and in Executive Officer Positions

- (a) For purposes of this Item, a "target" means a number or percentage, or a range of numbers or percentages, adopted by the issuer of women on the issuer's board or in executive officer positions of the issuer by a specific date.
- (b) Disclose whether the issuer has adopted a target regarding women on the issuer's board. If the issuer has not adopted a target, disclose why it has not done so.

We have not adopted a written policy relating to the identification and nomination of women directors, simply because LOGISTEC has had women directors on its Board since 1987. Currently, four out of 10 directors are women (40%). After the Meeting, five out of nine directors will be women (55.6%).

Given the current number of women directors on our Board, the Governance and Human Resources Committee considers the level of female representation is adequate. This Committee does, however, strive to identify women with favorable skill sets in its pool of board candidates.

LOGISTEC has had, since 1997, at least three executive officer positions filled by women. In 2021, four out of 10 executive officer positions were filled by women (40%). The Governance and Human Resources Committee considers the level of female representation is adequate, and therefore does not at present consider the level of representation of women in executive officer positions when making executive officer appointments.

We have not adopted a target regarding women on the Company board or in executive officer positions for the reasons stated earlier (see 11 and 13).

- (c) Disclose whether the issuer has adopted a target regarding women in executive officer positions of the issuer. If the issuer has not adopted a target, disclose why it has not done so.
- (d) If the issuer has adopted a target referred to in either (b) or (c), disclose:
  - (i) the target, and
  - (ii) the annual and cumulative progress of the issuer in achieving the target.

# 15. Number of Women on the Board and in Executive Officer Positions

- (a) Disclose the number and proportion (in percentage terms) of directors on the issuer's board who are women.
- (b) Disclose the number and proportion (in percentage terms) of executive officers of the issuer, including all major subsidiaries of the issuer, who are women.

Four out of 10 (40%) directors on our board are women. After the Meeting, there will be five women out of nine directors on our board (55.6%).

Four out of 10 (40%) executive officers of the Company are women. Two out of three directors (66.7%) and two out of three (66.7%) executive officers of LOGISTEC Marine Services Inc. are women. Two out of three (66.7%) directors and two out of six (33.3%) executive officers of LOGISTEC Environmental Services Inc. are women.

#### APPOINTMENT OF INDEPENDENT AUDITOR

Pursuant to a resolution of our Board dated March 18, 2022, and unless instructions are given to abstain from voting with regard to the appointment of the independent auditor, the persons named in the enclosed form of proxy intend to vote in favour of the appointment of KPMG LLP as our independent auditor, to hold office until our next annual meeting of shareholders, and in favour of the fixing of its remuneration by our directors. KPMG LLP has been acting as our independent auditor since 2018.

#### ADDITIONAL INFORMATION

Additional information relating to us is on SEDAR at <a href="www.sedar.com">www.sedar.com</a>. Shareholders can contact us to request free copies of our consolidated financial statements, management's discussion and analysis, 2021 annual report and annual information form, by writing at ir@logistec.com, by contacting our Corporate Secretary's office or by browsing our website at <a href="www.logistec.com">www.logistec.com</a>. Financial information is provided in our comparative consolidated financial statements and management's discussion and analysis for our fiscal year ended December 31, 2021.

# APPROVAL BY THE BOARD OF DIRECTORS

Our Board has approved in substance the contents of this Circular and the sending thereof to our shareholders.

Montréal, Québec, March 18, 2022.

By order of the Board,

(signed) Ingrid Stefancic

#### Ingrid Stefancic

Vice-President, Corporate and Legal Services Corporate Secretary

#### **SCHEDULE A**

# LOGISTEC CORPORATION

# **BOARD OF DIRECTORS' RESPONSIBILITIES**

Management is responsible for the management of the Company. The Board is responsible for the stewardship of the Company and for monitoring the actions of, and providing overall guidance and direction to, management.

In fulfilling its mandate, the Board shall, among other things:

#### **SHAREHOLDERS**

The Board shall act in the best interest of all shareholders.

#### **COMMITTEES**

The Board will establish an Audit Committee and a Governance and Human Resources Committee, each comprised entirely of independent directors. The Board will also establish an Executive Committee. The Board may establish such other committees as it deems necessary or desirable, to assist it in the fulfillment of its duties and responsibilities, with such terms of reference as the Board may determine, and may delegate from time to time to such committees or other persons any of the Board's responsibilities that may be lawfully delegated. The Board shall determine whether directors satisfy the requirements for membership on each such committee. The independent directors will from time to time, as they see fit, hold meetings without management.

#### **STRATEGY**

The Board adopts a strategic planning process and annually approves a strategic plan that takes into account, among other things, the opportunities and principal risks of the Company's business. The Board also ensures that appropriate risk management systems are implemented. Separately from the strategic plan, the Board also approves an annual budget for financial performance.

# **CORPORATE GOVERNANCE**

Corporate governance issues are the responsibility of the full Board. This includes the disclosure thereof in the Company's annual report or management proxy circular. The Governance and Human Resources Committee assists the Board in developing, communicating and reviewing the Company's governance principles.

The Board periodically reviews a Disclosure Policy for the Company that, inter alia: addresses how the Company shall interact with shareholders, analysts and the public, and covers the accurate and timely communication of all important information. The Company communicates with its stakeholders through a number of channels including its website, and they in turn can provide feedback to the Company in a number of ways, including e-mail.

The Board, through its Audit Committee, monitors the integrity of the Company's internal control over financial reporting.

The Board periodically reviews Company policies with respect to decisions and other matters requiring Board approval.

#### **AUDIT, FINANCE AND RISK MANAGEMENT**

The Board authorizes the Audit Committee to assist the Board in overseeing:

- (i) the integrity and quality of the Company's internal control over financial reporting, disclosure controls and procedures, and risk management;
- (ii) the Company's compliance with legal and regulatory requirements;
- (iii) the qualifications and independence of the Company's auditor; and
- (iv) the performance of the Company's internal accounting function and independent auditor.

#### SUCCESSION PLANNING

The Board develops, upon recommendation of the Governance and Human Resources Committee, and monitors a succession plan for executive officers of the Company.

#### **OVERSIGHT AND COMPENSATION OF MANAGEMENT**

The Board considers recommendations of the Governance and Human Resources Committee with respect to:

- (i) the appointment and compensation of executive officers of the Company at the level of Vice-President and above:
- (ii) the compensation philosophy for the Company generally;
- (iii) the adoption of any incentive compensation and equity-based plans, including stock option, stock purchase or other similar plans, in which officers are or may be eligible to participate; and
- (iv) the Company's retirement policies and special cases.

The Board communicates to the CEO and periodically reviews the Board's expectations regarding management's performance and conduct of the affairs of the Company. The Board also periodically reviews the CEO's position description and objectives and his/her performance against these objectives.

#### **ENVIRONMENTAL AND SAFETY MATTERS**

The Board approves health & safety and environmental policies and procedures and reviews any material issues relating to environmental and safety matters and management's response thereto.

# DIRECTORS' QUALIFICATIONS, COMPENSATION, EDUCATION AND ORIENTATION

The Board, through the Governance and Human Resources Committee, develops a process to determine, in light of the opportunities and risks facing the Company, what competencies, skills and personal qualities are required for new directors in order to add value to the Company while ensuring that a majority of the Board consists of individuals who are independent.

The Board, through the Governance and Human Resources Committee, develops a program for the orientation and education of new directors, to ensure that prospective candidates for Board membership understand the role of the Board and its committees and the contributions that individual directors are expected to make, and develops a program of continuing education for all directors.

The Board considers recommendations of the Governance and Human Resources Committee with respect to the level and forms of compensation for directors, which compensation shall reflect the responsibilities involved in being an effective director of the Company.

#### ASSESSMENT OF BOARD AND COMMITTEE EFFECTIVENESS

The Board considers recommendations of the Governance and Human Resources Committee for the development and monitoring of processes for assessing the effectiveness of the Board, the committees of the Board and the contribution of individual directors, which assessments shall be made annually. These results are assessed by the Chairman of the Board and/or the Chairman of the Governance and Human Resources Committee and are reported to the full Board, which decides on actions deemed necessary, if any. The number of directors enables the Board to operate in a prudent and efficient manner.

# **PENSION PLANS**

The Board is responsible to oversee the management of the Company's pension plans and does this through the Audit Committee.

#### **OUTSIDE ADVISERS**

Directors may hire outside advisers at the Company's expense, subject to the approval of the Board, and have access to the advice and services of the Company's Secretary, who is also the Vice-President, Corporate and Legal Services.



# Corporate Information

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# LOGISTEC

This year, LOGISTEC celebratesits 70th Anniversary.

Our culture is built on a rich heritage, sustained over the years through creative thinking, ingenuity, and collaboration. Since 1952, the LOGISTEC family has experienced spectacular growth. This celebration provides us with a great opportunity to reflect upon our past and more importantly to craft a bold vision for our future.

